

Agenda

DSC Contract Management Committee

09:30 Wednesday 18 August 2021

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Minutes (21 July 2021)		Approval
1.5.	Approval of Late Papers		Approval
1.6.	Review of Outstanding Actions		Discussion
2.	Covid-19 Update	CDSP (FC)	Information
3. Approvals			
3.1.	Access to Daily Bio-methane Injections (XRN5183)	CDSP (SH)	Approval
3.2.	DPM Conditionality Document – AltHan Co	CDSP (JM)	Approval
3.3.	MDD Changes	CDSP (MO)	Approval
4. Business Plan Updates			
4.1.	BP22	CDSP (DT)	Information
5.	Retail Energy Code (REC) Update	CDSP (JM _c)	Discussion
6. Class 1 Read Service			
6.1.	Procurement Exercise -Mod 710	CDSP (ER)	Information
7. Monthly Contract Management Report			
7.1.	KPM Update*	CDSP (AS)	Discussion
7.2.	KPM – Customer Relationship Survey Results (Q1	CDSP (AJ/JM _c)	Due November
7.3.	Contract Metrics	CDSP (AC)	Information
7.4.	Xoserve Incident Summary	CDSP (NL)	Information
7.5.	UK Link Flow PIR	CDSP (NL)	Information
7.6.	Issue Management Updates		
7.6.1.	Issue Management Dashboard	CDSP (MD)	Information
8.	Central Switching Service (CSS) Update	CDSP (EL)	Information
9.	Information Security Update	CDSP (NM/DG)	Information

10. Financial Information	CDSP (JM)	Information
11. Business Continuity Plan	CDSP (DS)	Information
12. Contract Assurance Audit	CDSP (HH)	Information
13. Key Committee Updates		
13.1. DSC Change Management Committee	CDSP (JR)	Information
14. Any Other Business		
14.1. Retrospective and Proof of Concept Options	CDSP (PO)	Discussion
14.2. Challenges relating to DCC Reporting	CDSP (PO)	Information
14.3. CMS Rebuild Update	CDSP (LW)	Information
14.4. Cloud Programme overview	CDSP (EL)	Information
14.5. VAT early termination fees and compensation payments	CDSP (JMc)	Information
14.6. CACoP Xoserve Engagement	Centrica (OC)	Information
15. Recap of decisions made during meeting	CDSP (AC)	Information
16. Diary Planning	Chair	Information

Action Table (as of 21 July 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0701	21/07/21	5.0	A sub-set of the DSC Contract Management Committee to be attend a meeting with Jon Dixon, RECCo to discuss issues including; Shippers, Transporters and 3rd party access via the CDSP.	ALL		Pending
0702	21/07/21	14.1	Xoserve (PO) to liaise with ChMC to update the presentation detailing the next steps to implement a compliant option. This is to include an offer walk through the process for interested parties.	Xoserve (PO)		Pending
0703	21/07/21	14.9	Xoserve, (JMc) to provide feedback in relation to the Line in the Sand 2021 and RFA.	Xoserve (JMc)		Pending