

Agenda

DSC Contract Management Committee

10:00 Wednesday 15 March 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Minutes (15 February 2023)		Approval
1.5.	Approval of Late Papers		Approval
1.6.	Review of Outstanding Actions		Discussion
2. Approvals			
2.1.	TBC	CSDP ()	Approval
2.2.	TBC	CSDP ()	Approval
2.3.	TBC	CSDP ()	Approval
3. Business Plan Updates			
3.1.	BP updates	CDSP (DT)	Information
4. Class 1 Read Service			
4.1.	Procurement Exercise – Modification 0710	CDSP (DA)	Information
5. Monthly Contract Management Report			
5.1.	KPM Update*	CDSP (AS)	Information
5.2.	KPM – Customer Relationship Survey Results	CDSP (DTh)	Information
5.3.	Monthly Contract Management Reports	CDSP (AC)	Information
5.4.	Xoserve Incident Summary	CDSP (TP)	Information
5.5.	Issue Management Dashboard	CDSP (MD)	Information
5.6.	GRDA Reporting	CDSP (DA)	Information
6. Information Security Update		CDSP (LW)	Information
7. Financial Information		CDSP (JMa)	Information
8. Business Continuity Plan		CDSP (LW)	Information
9. Contract Assurance Audit		CDSP (HH)	Information
10. Key Committee Updates			
10.1.	DSC Change Management Committee	CDSP (JR)	Information
10.2.	REC updates to DSC	CDSP (DA)	Information

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/DSC-Contract

10.3. Energy Scheme	CDSP	Information
11. Any Other Business		
11.1. CMS Update	CDSP (JW)	Information
11.2. Dispute - Charging Statement for the period 1st April 2022 – 31st March 2023 (Version 2)	Centrica (OC)	Discussion
12. Recap of decisions made during meeting	CDSP (AC)	Information
13. Diary Planning	Chair	Information

Action Table (as of 15 February 2023)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0101	18/01/23	1.6	<i>Outstanding Action 1202:</i> a) express the Committees concern at the lack of industry engagement by Shipper nominated board directors b) confirm the process for appointing Shipper nominated director membership of the Xoserve board.	CDSP (DT)	February 2023	Carried Forward
0102	18/01/23	2.4	<i>DPM v22</i> CDSP (ER/DA) will provide a revised view of the DPM and provide options of how best to present changes to the DPM going forward.	CDSP (ER/DA)	February 2023	Carried Forward
0201	14/02/23		<i>Dispute - Charging Statement for the period 1st April 2022 – 31st March 2023 (Version 2)</i> Xoserve (JMc/DT) to review the Budget and Charging Methodology rules (4.9.1 and 4.9.2) and bring back draft wording to the Committee to review	Xoserve (JMc/DT)	March 2023	Pending