

## Agenda

### DSC Change Management Committee

**10:00 Wednesday 13 October 2021**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>			
<ul style="list-style-type: none"> <li>• Apologies for absence</li> <li>• Alternates</li> <li>• Confirm Voting Rights</li> <li>• Approval of Late Papers</li> <li>• Approval of Minutes (08 September 2021)</li> <li>• Review of Outstanding Actions</li> </ul>		Chair	Information
			Discussion
<b>2. DSC Change Budget Update &amp; Horizon Planning</b>			
<ul style="list-style-type: none"> <li>• Budget Movement &amp; Quarterly Review</li> <li>• Change Pipeline</li> </ul>		CDSP (JR)	Information
		CDSP (JR)	Information
<b>3. Capture</b>			
<ul style="list-style-type: none"> <li>• New Change Proposals – Initial Review                             <ul style="list-style-type: none"> <li>○ XRNxxx Title</li> <li>○ XRNxxx Title</li> </ul> </li> <li>• Change Proposals – Post Solution Review for Approval                             <ul style="list-style-type: none"> <li>○ Title</li> </ul> </li> </ul>		CDSP	Approval
		CDSP	Approval
		CDSP	Approval
<b>4. Design &amp; Delivery</b>			
<ul style="list-style-type: none"> <li>• Design Change Pack                             <ul style="list-style-type: none"> <li>○ XRNxxx Title</li> <li>○ XRNxxx Title</li> </ul> </li> <li>• Standalone Change Documents for Approval (BER, CCR, EQR)                             <ul style="list-style-type: none"> <li>○ BER for XRNxxx Title</li> <li>○ CCR for XRNxxx Title</li> <li>○ EQR for XRNxxx Title</li> </ul> </li> <li>• Gemini Horizon Plan</li> <li>• June 2021 Major Release</li> </ul>		CDSP	Approval
		CDSP	Approval
		CDSP	Approval
		CDSP	Approval
		CDSP (HR)	Information
		CDSP (TOC)	Information

<ul style="list-style-type: none"> <li>November 2021 Major Release</li> <li>Minor Release Update</li> </ul>	CDSP (TOC)	Information
	CDSP (TOC)	Information
<b>5. Non-DSC Change Budget Impacting Programmes</b>		
<ul style="list-style-type: none"> <li>CSSC Programme Dashboard</li> </ul>	CDSP (EL)	Information
<b>6. Any Other Business</b>		
<ul style="list-style-type: none"> <li>Title</li> </ul>	CDSP	Information
<b>7. Diary Planning</b>	Chair	Information

**Action Table (as of 08 September 2021)**

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0302	15/03/21	5.2.1	<i>XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions</i> DA to a) seeks clarify from Ofgem re policy decision, and b) further articulate the costs.	CDSP (DA)	Closed
0801	11/08/21	3.1.6	Xoserve (PO) to present the CCR for XRN5318 and 5319 – MPID Reassignment of Supplier Short Code and other Party Types and provide feedback from the DSG meeting.	Xoserve (PO)	Carried Forward
0802	11/08/21	6.2	Joint Office (LOS) to contact the CACoP lead Code to invite James Rigby (JR) to the September meeting to explore future joint engagement.	Joint Office (LOS)	Closed
0901	08/09/21	5.1	Xoserve (EL) to review testing scenarios and the extent of negative testing and provide details of whether programme is publishing these scenarios.	Xoserve (EL)	Pending
0902	08/09/21	5.1	Xoserve (DA) to forward the email from the Ofgem Switching PMO seeking industry feedback and comments regarding the options presented under Action 0302  <b><i>Post meeting note: Joint Office has forwarded the email from the Ofgem Switching PMO to all Committee members and meeting attendees on behalf of DA.</i></b>	Xoserve (DA)	Closed
0903	08/09/21	5.2	Xoserve (JW) to clarify how address data held in CMS is maintained through UK	Xoserve (JW)	Pending

			Link and how it correlates with address or meter point location changes.		
<b>0904</b>	08/09/21	6.4	Xoserve (PO) to clarify when Modification 0759S and associated Gemini changes will be implemented.	Xoserve (PO)	<b>Pending</b>