

Agenda

DSC Change Management Committee

10:00 Wednesday 12 April 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Late Papers		Approval
1.5.	Approval of Minutes (08 March 2023)		Approval
1.6.	Review of Outstanding Actions		Discussion
2. DSC Change Budget & Horizon Planning			
2.1.	Change Delivery Pipeline	CDSP (PO)	Information
2.2.	Retail Energy Code (REC) Changes	CDSP (MH)	Information
3. Capture			
New Change Proposals – Initial Review – For Approval			
3.1.	XRN ^s TBC	CDSP	Approval
For Information:			
3.2.	XRN ^s TBC	CDSP	Information
4. Design & Delivery			
Solution Review – For Approval			
4.1.	XRN ^s TBC	CDSP	Approval
Design Change Packs – For Approval			
4.2.	XRN ^s TBC	CDSP	Approval
For Information			
4.3.	XRN ^s TBC	CDSP	Information
Standalone Documents for Approval (BER, CCR, EQR)			
4.4.	XRN ^s TBC	CDSP	Approval
Projects Updates			
4.5.	March 2023 Major Release	CDSP (RW)	Information
4.6.	June 2023 Adhoc Release	CDSP (RW)	Information
4.7.	NG Horizon Plan	CDSP (EC)	Information

4.8. DDP Update	CDSP (DN)	Information
5. Non-DSC Change Budget Impacting Programmes		
5.1. CMS Rebuild Update	CDSP (JW)	Information
6. Any Other Business	Chair	Information
7. Diary Planning	Chair	Information
8. Appendix		
8.1. Portfolio POAP	CDSP	Information
8.2. Outages	CDSP	Information

DSC Change Action Table

Action Ref	Meeting Date	Min Ref	Action	Owner	Reporting Month	Status Update
0207	13/07/22	2.1	Xoserve (JG/ES) to assess the DSC Change related procedures and documents to ensure they are still fit for purpose.	Xoserve (JG/ES)	April 23	Carried forward
0101	11/01/23	1.6	Xoserve (PO) to investigate the funding split across service lines to provide greater transparency in terms of cost allocation compared to benefits.	Xoserve (PO)	April 23	Carried forward
0102	11/01/23	1.6	Xoserve (ES/JMc) and Wales and West Utilities (RP) to discuss the process to amend the current funding arrangements in the DSC Change Management procedures.	Xoserve (ES/JMc) WWU (RP)	April 23	Carried forward
0201	08/02/23	2.3	Xoserve (ES/SH) to provide further clarity around the REC funding and steps to be taken to mitigate the risk to DSC as a result of increased REC related workload at the March meeting.	Xoserve (ES/SH)	April 23	Carried forward
0202	08/02/23	6.2	DSC Change Committee Members to provide a view at the March meeting on whether they would like to attend a face-to-face meeting in <u>May or September</u> in Solihull	All	April 23	Carried forward
0301	08/03/23	2.3	Xoserve (PO) to provide more visibility of the separate impacts of REC and DSC change on the General Change Budget.	Xoserve (PO)	April 23	Pending