

Agenda

DSC Change Management Committee

10:00 Wednesday 10 March 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction	<ul style="list-style-type: none"> • Apologies for absence • Alternates • Confirm Voting Rights • Approval of Minutes (10 February 2021) • Review of Outstanding Actions 	Chair	<p style="color: green;">Information</p> <p style="color: blue;">Discussion</p>
2. Introduction of incoming CEO Stephanie Ward		CDSP (SW)	
3. DSC Change Budget Update & Horizon Planning	<ul style="list-style-type: none"> • Budget Movement & Quarterly Review • Change Pipeline 	<p>CDSP (JR)</p> <p>CDSP (JR)</p>	<p style="color: green;">Information</p> <p style="color: green;">Information</p>
4. Pre-Modification Discussion	<ul style="list-style-type: none"> • Innovation Derogation 	T Saunders	<p style="color: blue;">Discussion</p>
5. Capture	<ul style="list-style-type: none"> • New Change Proposals – Initial Review <ul style="list-style-type: none"> ○ XRN5327 Xoserve Change Fund 2021/22 ○ XRN5321 PAC Ring-Fenced DSC Change Budget 21/22 ○ XRN5329 Amendments to V16 of the Service Description Table • Change Proposals – Post Solution Review for Approval <ul style="list-style-type: none"> ○ XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions ○ XRN5200 Shipper Pack Transition to Data Discovery Platform ○ XRN5218 – Modification 0710 - CDSP provision of Class 1 read service <ul style="list-style-type: none"> ▪ XRN5218 Project Update 	<p>CDSP (JR)</p> <p>CDSP (JR)</p> <p>CDSP (AC)</p> <p>CDSP (DA)</p> <p>CDSP (RT)</p> <p>CDSP (DA)</p> <p>CDSP (LJ)</p>	<p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: green;">Information</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: green;">Information</p>
6. Design & Delivery	<ul style="list-style-type: none"> • Design Change Pack 		

<ul style="list-style-type: none"> ○ XRN5038 - CDSP to convert Class 2, 3 or 4 Supply Meter Points to Class 1 when G1.6.15 criteria are met (Modification 0691) ○ XRN5285 (Modification 0730V) - COVID-19 Capacity Retention Process ○ XRN4922 CSSC Shipper BRD 	CDSP (ER)	Approval
<ul style="list-style-type: none"> • Standalone Change Documents for Approval (BER, CCR, EQR) <ul style="list-style-type: none"> ○ CCR for XRN5206 TPI/PCW Access ○ CCR for Minor Release Drop 8 • June 2021 Major Release <ul style="list-style-type: none"> ○ BER for June 21 ○ Project update • June 2020 Major Release • November 2020 Major Release • November 2021 Major Release • Minor Release Update • Gemini Horizon Plan 	CDSP (DA) CDSP (MP) CDSP (SH) CDSP (BB) CDSP (TL) CDSP (TL) CDSP (ST) CDSP (EH) CDSP (TR) CDSP (BB) CDSP (MR)	Approval Approval Approval Approval Approval Information Information Information Information Information Information
7. Non-DSC Change Budget Impacting Programmes		
<ul style="list-style-type: none"> • CSSC Programme Dashboard • UK Link Cloud Programme • CMS Update • Data Discovery Platform <i>(If applicable)</i> 	CDSP (EL) CDSP (EL) CDSP (JW/LW) CDSP	Information Information Information Information
8. Any Other Business		
<ul style="list-style-type: none"> • Post Mercury Change Process 	CDSP (ES)	Information
9. Diary Planning	Chair	Information

Action Table (as of 10 February 2021)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
1101	11/11/20	7.3	Committee to discuss the CCR for XRN5153 once provided.	CDSP (JR)	Carried Forward
1202	09/12/20	4.5	<i>XRN4850 - Notification of Customer Contact Details to Transporters</i> DNOs and IGTs to consider comments made and to revise the proposal for reporting, potentially with 2 reports, one for DNOs and one for SPAA.	DNOs and IGTs	Closed
0101	13/01/21	2.1	Xoserve (JR) to review the options to host the Budget information on the Xoserve website.	CDSP (JR)	Closed

0102	13/01/21	4.5	Joint Office to arrange for an Extraordinary Change Management meeting for Shipper Members only to be held on 29 January 2021.	Joint Office (MBJ)	Closed
0103	13/01/21	6.2	Xoserve (JR) to arrange separate meetings to discuss constituent concerns.	CDSP (JR)	Closed
0201	10/02/21	2.1	Xoserve (JR) to review the budget spreadsheet to accurately show where funds were being 'debited' or 'credited'.	CDSP (JR)	Pending
0202	10/02/21	6.1	Xoserve (JW/LW) to review how the CMS Rebuild project can be incorporated into a change pack for information purposes.	CDSP (JW/LW)	Pending