

Agenda

DSC Change Management Committee

10:00 Wednesday 10 March 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction	<ul style="list-style-type: none"> • Apologies for absence • Alternates • Confirm Voting Rights • Approval of Minutes (10 February 2021) • Review of Outstanding Actions 	Chair	Information Discussion
2. DSC Change Budget Update & Horizon Planning	<ul style="list-style-type: none"> • DSC Change Budget 20/21 (Financial YTD) & 21/22 • Change Pipeline 	CDSP (JR) CDSP (JR)	Information Information
3. Project Mercury Update		CDSP (AS)	Information
4. Capture	<ul style="list-style-type: none"> • Progress Update: Target Out of Capture & Priority Review • New Change Proposals – Initial Review <ul style="list-style-type: none"> ○ ○ • Change Proposals – Post Initial Review for Approval - none • Change Proposals – Post Solution Review for Approval <ul style="list-style-type: none"> ○ ○ • Outages 	CDSP (JR) CDSP () CDSP () CDSP () CDSP () CDSP (RT)	Information Information Information Approval Approval Information
5. Design & Delivery	<ul style="list-style-type: none"> • Data Discovery Platform <ul style="list-style-type: none"> ○ • Design Change Pack <ul style="list-style-type: none"> ○ • June 2021 Major Release 	CDSP () CDSP () CDSP (TL)	Approval Approval Approval

<ul style="list-style-type: none"> Minor Release 9 UK Link Future Pipeline November 2020 Major Release June 2020 Major Release Minor Release 8 Gemini Horizon Plan Retro Proof of Concept 	<p>CDSP (RH)</p> <p>CDSP (RH)</p> <p>CDSP (EH)</p> <p>CDSP (ST)</p> <p>CDSP (BB)</p> <p>CDSP (MR)</p> <p>CDSP (PO)</p>	<p>Approval</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
<p>6. Non-DSC Change Budget Impacting Programmes</p> <ul style="list-style-type: none"> CSS Consequential Update CMS Rebuild 	<p>CDSP (EL)</p> <p>CDSP (JW)</p>	<p>Information</p> <p>Information</p>
<p>7. Any Other Business</p> <ul style="list-style-type: none"> 		<p>Information</p>
<p>8. Diary Planning</p>	<p>Chair</p>	<p>Information</p>

Action Table (as of 10 February 2021)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
1101	11/11/20	7.3	Committee to discuss the CCR for XRN5153 once provided.	CDSP (JR)	Carried Forward
1202	09/12/20	4.5	<i>XRN4850 - Notification of Customer Contact Details to Transporters</i> DNOs and IGTs to consider comments made and to revise the proposal for reporting, potentially with 2 reports, one for DNOs and one for SPAA.	DNOs and IGTs	Closed
0101	13/01/21	2.1	Xoserve (JR) to review the options to host the Budget information on the Xoserve website.	CDSP (JR)	Closed
0102	13/01/21	4.5	Joint Office to arrange for an Extraordinary Change Management meeting for Shipper Members only to be held on 29 January 2021.	Joint Office (MBJ)	Closed
0103	13/01/21	6.2	Xoserve (JR) to arrange separate meetings to discuss constituent concerns.	CDSP (JR)	Closed
0201	10/02/21	2.1	Xoserve (JR) to review the budget spreadsheet to accurately show where funds were being 'debited' or 'credited'.	CDSP (JR)	Pending
0202	10/02/21	6.1	Xoserve (JW/LW) to review how the CMS Rebuild project can be incorporated into a change pack for information purposes.	CDSP (JW/LW)	Pending