

## Agenda

### DSC Change Management Committee

**10:00 Wednesday 09 June 2021**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>	<ul style="list-style-type: none"> <li>• Apologies for absence</li> <li>• Alternates</li> <li>• Confirm Voting Rights</li> <li>• Approval of Late Papers</li> <li>• Approval of Minutes (12 May 2021)</li> <li>• Review of Outstanding Actions</li> </ul>	Chair	<p style="color: green;">Information</p> <p style="color: blue;">Discussion</p>
<b>2. DSC Change Budget Update &amp; Horizon Planning</b>	<ul style="list-style-type: none"> <li>• Change Budget Update                             <ul style="list-style-type: none"> <li>○ XRN5321 - PAC ring-fenced budget reappportionment</li> </ul> </li> <li>• Change Pipeline</li> </ul>	<p>CDSP (JR)</p> <p>CDSP (JR)</p> <p>CDSP (RT)</p>	<p style="color: green;">Information</p> <p style="color: orange;">Approval</p> <p style="color: green;">Information</p>
<b>3. Capture</b>	<ul style="list-style-type: none"> <li>• New Change Proposals – Initial Review                             <ul style="list-style-type: none"> <li>○ XRN5365 - Request impact assessment on aligning Major Releases to the REC Release Schedule (Thursday release and 3 Major Releases per year)</li> <li>○ XRN5368 - Gemini Change Programme Sustain</li> </ul> </li> <li>• XRN5120 - MAP to UK Link Comparison Service Progress Update</li> </ul>	<p>CDSP (PO)</p> <p>CDSP (RA)</p> <p>CDSP (SH)</p>	<p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p>
<b>4. Design &amp; Delivery</b>	<ul style="list-style-type: none"> <li>• Design Change Pack                             <ul style="list-style-type: none"> <li>○ XRN4117.3 IX Refresh Project</li> <li>○ XRN5122 Gemini System Enhancements</li> <li>○ XRN5251 – Exit Zone Change</li> <li>○ XRN5341 MOD0745 Mandatory Setting of Auction Bid Parameters</li> <li>○ Notice of Delivery of Modification 0728B Change (related to XRN5341)</li> </ul> </li> <li>• Standalone Change Documents for Approval (BER, CCR, EQR)</li> </ul>	<p>CDSP (MP)</p> <p>CDSP (HR)</p> <p>CDSP (EC)</p> <p>CDSP (MR)</p> <p>CDSP (MR)</p>	<p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p>

<ul style="list-style-type: none"> <li>○ CCR for XRN5153 iConversion Phase 2</li> <li>• Gemini Horizon Plan</li> <li>• November 2020 Major Release</li> <li>• June 2021 Major Release</li> <li>• November 2021 Major Release</li> <li>• Minor Release Drop 10</li> <li>• Minor Release Drop 9</li> <li>• XRN5218 Project Update</li> </ul>	<p>CDSP (RA)</p> <p>CDSP (RA)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (LJ)</p>	<p>Approval</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
<p><b>5. Non-DSC Change Budget Impacting Programmes</b></p> <ul style="list-style-type: none"> <li>• CMS Update</li> </ul>	<p>CDSP (JW)</p>	<p>Information</p>
<p><b>6. Any Other Business</b></p> <ul style="list-style-type: none"> <li>• Customer Change KVI Questions</li> <li>• Project 1 Stop</li> <li>• Current SAR Process</li> </ul>	<p>CDSP (JG)</p> <p>CDSP (MT)</p> <p>ScottishPower</p>	<p>Information</p> <p>Information</p> <p>Information</p>
<p><b>7. Diary Planning</b></p>	<p>Chair</p>	<p>Information</p>

**Action Table (as of 12 May 2021)**

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0301	15/03/21	5.1.1	JR to clarify how Xoserve will notify the Committee of utilising the XRN5327 Xoserve Change Fund 2021/22.	CDSP (JR)	Closed
0302	15/03/21	5.2.1	<i>XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions</i> DA to a) seeks clarify from Ofgem re policy decision, and b) further articulate the costs.	CDSP (DA)	Carried Forward
0303	15/03/21	7.1	EL to seek further clarity on the CSSC programme governance processes.	CDSP (EL)	Closed
0501	12/05/21	4.3.2	Xoserve (JR) to provide a cost breakdown for each constituency for Minor Release Drop 9.	CDSP (JR)	Pending
0502	12/05/21	6.1	Xoserve (JR) to provide further details of proposal to use the Xoserve Change Fund for updating the Change Management webpages on Xoserve.com.	CDSP (JR)	Pending