

Agenda

DSC Change Management Committee

10:00 Wednesday 09 June 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction	<ul style="list-style-type: none"> • Apologies for absence • Alternates • Confirm Voting Rights • Approval of Late Papers • Approval of Minutes (12 May 2021) • Review of Outstanding Actions 	Chair	Information Discussion
2. DSC Change Budget Update & Horizon Planning	<ul style="list-style-type: none"> • Budget Movement & Quarterly Review • Change Pipeline 	CDSP (JR) CDSP (JR)	Information Information
3. Capture	<ul style="list-style-type: none"> • New Change Proposals – Initial Review <ul style="list-style-type: none"> ○ XRNxxx Title ○ XRNxxx Title • Change Proposals – Post Solution Review for Approval <ul style="list-style-type: none"> ○ Title 	CDSP CDSP CDSP	Approval Approval Approval
4. Design & Delivery	<ul style="list-style-type: none"> • Design Change Pack <ul style="list-style-type: none"> ○ XRNxxx Title ○ XRNxxx Title • Standalone Change Documents for Approval (BER, CCR, EQR) <ul style="list-style-type: none"> ○ BER for XRNxxx Title ○ CCR for XRNxxx Title ○ EQR for XRNxxx Title • Gemini Horizon Plan • June 2020 Lessons Learned 	CDSP CDSP CDSP (JLR) CDSP (JLR) CDSP (JLR) CDSP (HR) CDSP (TOC)	Approval Approval Approval Approval Approval Information Information

<ul style="list-style-type: none"> November 2020 Major Release June 2021 Major Release November 2021 Major Release Minor Release Update XRN5218 Project Update 	<p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (LJ)</p>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
5. Non-DSC Change Budget Impacting Programmes		
<ul style="list-style-type: none"> CSSC Programme Dashboard 	CDSP (EL)	Information
6. Any Other Business		
<ul style="list-style-type: none"> Title 	CDSP	Information
7. Diary Planning	Chair	Information

Action Table (as of 12 May 2021)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0301	15/03/21	5.1.1	JR to clarify how Xoserve will notify the Committee of utilising the XRN5327 Xoserve Change Fund 2021/22.	CDSP (JR)	Closed
0302	15/03/21	5.2.1	<i>XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions</i> DA to a) seeks clarify from Ofgem re policy decision, and b) further articulate the costs.	CDSP (DA)	Carried Forward
0303	15/03/21	7.1	EL to seek further clarity on the CSSC programme governance processes.	CDSP (EL)	Closed
0501	12/05/21	4.3.2	Xoserve (JR) to provide a cost breakdown for each constituency for Minor Release Drop 9.	CDSP (JR)	Pending
0502	12/05/21	6.1	Xoserve (JR) to provide further details of proposal to use the Xoserve Change Fund for updating the Change Management webpages on Xoserve.com.	CDSP (JR)	Pending