

Agenda

DSC Change Management Committee

10:00 Wednesday 08 February 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1. Apologies for absence		Chair	Information
1.2. Alternates			Information
1.3. Confirm Voting rights			Information
1.4. Approval of Late Papers			Approval
1.5. Approval of Minutes (11 January 2023)			Approval
1.6. Review of Outstanding Actions			Discussion
2. DSC Change Budget & Horizon Planning			
2.1. General Change Budget BP22 YTD		CDSP (JG)	Information
2.2. Change Pipeline		CDSP (PO)	Information
2.3. Retail Energy Code Change		CDSP (MH)	Information
3. Capture			
New Change Proposals – Initial Review – For Approval			
3.1. XRN5614 Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations		CDSP (PO)	Approval
3.2. XRN5616 CSEP Annual Quantity Capacity Management		CDSP (PO)	Approval
4. Design & Delivery			
Design Change Packs – For Approval			
4.1. XRN4990 - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4		CDSP (JB)	Approval
4.2. XRN5567 - Detailed Design Change Pack - Implementation of Resend Functionality for Messages from CSS to GRDA (REC CP R0067)		CDSP (DA)	Approval
For Information			
4.4. XRN5472 – Creation of a UK Link API to consume daily weather data for Demand Estimation processes		CDSP (PO)	Information
Standalone Documents for Approval (BER, CCR, EQR)			
4.6. BER for XRN5535 - Processing of CSS Switch Requests Received in 'Time Period 5' Receive Updates		CDSP (DA)	Approval

4.7. CCR for XRN5231 - Provision of a FWACV Service	CDSP (RA)	Approval
4.8. CCR for XRN5368 - Gemini Sustain Year 1 Roadmap	CDSP (RA)	Approval
Projects Updates		
4.10. March 2023 Adhoc Release		
4.10.1. Scope Change (XRN5472)	CDSP (RW)	Approval
4.10.2. March 2023 Project Update		Information
4.11. February 2023 Release		
4.11.1. February 2023 Project update	CDSP (RW)	Information
4.11.2. February 2023 Implementation Approach		Information
4.12. June 2023 Major Release		
4.12.1. XRN5482 Update	CDSP (RW)	Information
4.12.2. June 2023 Project Update		Information
4.13. XRN5579 Gemini Regulatory Change Update	CDSP (KD)	Information
4.14. NG Horizon Plan	CDSP (HR)	Information
4.15. DDP Update	CDSP (DN)	Information
5. Non-DSC Change Budget Impacting Programmes		
5.1. CMS Rebuild Update	CDSP (JW)	Information
6. Any Other Business	Chair	Information
7. Diary Planning	Chair	Information
Appendix - Portfolio POAP	Chair	Information

Action Table (as of 11 January 2023)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0207	13/07/22	2.1	JR (Xoserve) to assess the DSC Change related procedures and documents to ensure they are still fit for purpose.	Xoserve (JR)	Carried forward
0101	11/01/23	1.6	Xoserve (PO) to investigate the funding split across service lines to provide greater transparency in terms of cost allocation compared to benefits.	Xoserve (PO)	Pending
0102	11/01/23	1.6	Xoserve (ES/JMC) and Wales and West Utilities (RP) to discuss the process to amend the current funding arrangements in the DSC Change Management procedures.	Xoserve (ES.JMC) Wales & West Utilities (RP)	Pending