

## Agenda

### DSC Change Management Committee

**10:00 Wednesday 07 July 2021**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>	<ul style="list-style-type: none"> <li>• Apologies for absence</li> <li>• Alternates</li> <li>• Confirm Voting Rights</li> <li>• Approval of Late Papers</li> <li>• Approval of Minutes (09 June 2021)</li> <li>• Review of Outstanding Actions</li> </ul>	Chair	<p style="color: green;">Information</p> <p style="color: blue;">Discussion</p>
<b>2. DSC Change Budget Update &amp; Horizon Planning</b>	<ul style="list-style-type: none"> <li>• Budget Movement &amp; Quarterly Review</li> <li>• Change Pipeline</li> </ul>	<p>CDSP (JR)</p> <p>CDSP (JR)</p>	<p style="color: green;">Information</p> <p style="color: green;">Information</p>
<b>3. Capture</b>	<ul style="list-style-type: none"> <li>• New Change Proposals – Initial Review                             <ul style="list-style-type: none"> <li>○ XRNxxx Title</li> <li>○ XRNxxx Title</li> </ul> </li> <li>• Change Proposals – Post Solution Review for Approval                             <ul style="list-style-type: none"> <li>○ Title</li> </ul> </li> </ul>	<p>CDSP</p> <p>CDSP</p> <p>CDSP</p>	<p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p>
<b>4. Design &amp; Delivery</b>	<ul style="list-style-type: none"> <li>• Design Change Pack                             <ul style="list-style-type: none"> <li>○ XRNxxx Title</li> <li>○ XRNxxx Title</li> </ul> </li> <li>• Standalone Change Documents for Approval (BER, CCR, EQR)                             <ul style="list-style-type: none"> <li>○ BER for XRNxxx Title</li> <li>○ CCR for XRNxxx Title</li> <li>○ EQR for XRNxxx Title</li> </ul> </li> <li>• Gemini Horizon Plan</li> <li>• June 2020 Lessons Learned</li> </ul>	<p>CDSP</p> <p>CDSP</p> <p>CDSP (JLR)</p> <p>CDSP (JLR)</p> <p>CDSP (JLR)</p> <p>CDSP (HR)</p> <p>CDSP (TOC)</p>	<p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: orange;">Approval</p> <p style="color: green;">Information</p> <p style="color: green;">Information</p>

<ul style="list-style-type: none"> <li>November 2020 Major Release</li> <li>June 2021 Major Release</li> <li>November 2021 Major Release</li> <li>Minor Release Update</li> <li>XRN5218 Project Update</li> </ul>	<p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (TOC)</p> <p>CDSP (LJ)</p>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
<b>5. Non-DSC Change Budget Impacting Programmes</b>		
<ul style="list-style-type: none"> <li>CSSC Programme Dashboard</li> </ul>	CDSP (EL)	Information
<b>6. Any Other Business</b>		
<ul style="list-style-type: none"> <li>Title</li> </ul>	CDSP	Information
<b>7. Diary Planning</b>	Chair	Information

**Action Table (as of 09 June 2021)**

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
<b>0302</b>	15/03/21	5.2.1	<i>XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement SoLR Directions</i> DA to a) seeks clarify from Ofgem re policy decision, and b) further articulate the costs.	CDSP (DA)	<b>Carried Forward</b>
<b>0501</b>	12/05/21	4.3.2	Xoserve (JR) to provide a cost breakdown for each constituency for Minor Release Drop 9.	CDSP (JR)	<b>Closed</b>
<b>0502</b>	12/05/21	6.1	Xoserve (JR) to provide further details of proposal to use the Xoserve Change Fund for updating the Change Management webpages on Xoserve.com.	CDSP (JR)	<b>Closed</b>