

Agenda

**UNC Workgroup 0778R
Gas Vacant Sites Process review
10:00 Tuesday 08 March 2022
via Teams: 0207 660 8338, Conference ID 107 462 671#**

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*Please Note: This meeting will be considered alongside the Review of AQ Correction Processes (0783R).
The Workgroup Report is due to be presented to the UNC Modification Panel by 18 August 2022.*

Item	Topic	Lead	Category
1.	Introduction and Status Review	Chair	
1.1.	Approval of Minutes (08 February 2022)		Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
2.	Review of Existing Site Status & Potential Impact of New Processes	All	Discussion
3.	Consideration of Draft Business Rules	All	Discussion
4.	Consideration of Framework for Development of (draft) UNC Modification	All	Discussion
5.	Consideration on when to Switch to a UNC Modification	All	Discussion
6.	Next Steps	Chair	Information
7.	Any Other Business	Chair	Discussion
8.	Diary Planning	Chair	Information

Action Table (as at 08 February 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0902	23/09/21	1.0	British Gas (LG) to provide an overview of the consequences of a failed audit. (i.e. what happens to a site that is discovered as occupied).	British Gas (LG)	Carried Forward Update due 08/03/22

Action Table (as at 08 February 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0905	23/09/21	1.0	British Gas (LG) to provide a description on how Shippers/Suppliers satisfy themselves that their approach not to inspect meters at least once every 2 years complies with health and safety legislation.	British Gas (LG)	Carried Forward Update due 08/03/22
1101	03/11/21	3.0	Joint Office (LOS) to ask CACoP to consider how the information required for the P196 process can be replicated in the Gas market and how the information can be passed to Shippers from Suppliers.	Joint Office (LOS)	Carried Forward Update due 08/03/22
1102	03/11/21	6.0	All Workgroup Members to review the impact and appetite for changing the Rolling or Formula Year AQ.	All Workgroup Members	Carried Forward Update due 08/03/22
0101	11/01/22	2.	<i>Reference Unoccupied and Vacant Sites</i> – British Gas (LG) to provide examples of current sites with various status's and how any new processes would cater for these.	British Gas (LG)	Carried Forward Update due 08/03/22
0102	11/01/22	2.	<i>Reference Draft High-Level Business Rules</i> – British Gas (LG) to develop an initial high-level set of (draft) Business Rules for vacant sites (inc. any potential test criteria) and supporting guidance around unoccupied sites and potential 'switch off' criteria.	British Gas (LG)	Carried Forward Update due 08/03/22
0201	08/02/22	3.	<i>Reference UNC Modification 0723 (Urgent) provisions</i> – Xoserve (ER) to investigate whether some of the provisions could be adopted for 0778R purposes (inc. isolations aspects) , and also clarify how the Modification dealt with the commodity element	Xoserve (ER)	Pending Update due 08/03/22
0202	08/02/22	3.	<i>Reference Transportation Charges Impacts</i> – Wales & West Utilities (RP) to provide a view on the potential impacts	Wales & West Utilities (RP)	Pending Update due 08/03/22

Action Table (as at 08 February 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			including the Customer Charge related aspects when a site AQ is set to zero		
0203	08/02/22	3.	<i>Reference the Electricity (BSC) Safety Model Compliance – British Gas (LG) to consider how that provision might be applied to 0778R going forward</i>	British Gas (LG)	Pending Update due 08/03/22