

**UNC Workgroup 0674 Agenda  
Performance Assurance Techniques and Controls**

**10.00 Wednesday 29 July 2020**

**via Teams: 0203 443 9666, Conference ID 806 787 88#**

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***The Workgroup Report is due to be presented to the UNC Modification Panel by  
17 September 2020***

**1.0 Introduction and Status of Modification**

1.1 Approval of Minutes (24 June 2020)

1.2 Review of Outstanding Actions

**2.0 Review of Amended Modification v12.0**

**3.0 Review of legal text drafting**

**4.0 Review of revised consolidated PAF Document**

**5.0 Consideration of the Reporting Timeline & Development of Workgroup Report**

**6.0 Next Steps**

**7.0 Any Other Business**

**8.0 Diary Planning**

**Action Table (as at 24 June 2020)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	24/06/20	1.0	ScottishPower (MB) to amend Business Rule 7 in the Modification to use exercisable, from a voting perspective, and to be mirrored within the PAF document concerning majority voting.	ScottishPower (MB)	Pending
0602	24/06/20	2.0	ScottishPower (MB) to amend section 7 in the Modification to use exercisable from a voting perspective and to be mirrored within the PAF document concerning majority voting.	ScottishPower (MB)	Pending
0603	24/06/20	2.0	ScottishPower (MB) to further	ScottishPower	Pending

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			investigate the two Members from the same company at PAC meetings scenario to include the alternate.	(MB)	
<b>0604</b>	24/06/20	2.0	ScottishPower (MB) to update the Appeals section in the amended Modification v12.0.	ScottishPower (MB)	<b>Pending</b>
<b>0605</b>	24/06/20	2.0	ScottishPower (MB) and Gemserv (SR) to perform a cross-match exercise against the legal text and the PAF Document to ensure no duplication exists.	ScottishPower (MB) and Gemserv (SR)	<b>Pending</b>
<b>0606</b>	24/06/20	4.0	All to feedback directly to <a href="mailto:Mark.Bellman@scottishpower.com">Mark.Bellman@scottishpower.com</a> with any comments concerning the PAF Document by Monday 13 July 2020.	ALL	<b>Pending</b>
<b>0607</b>	24/06/20	4.0	ScottishPower (MB) to investigate where the league table is detailed within the legal text including the PAC views on targets and performance.	ScottishPower (MB)	<b>Pending</b>
<b>0608</b>	24/06/20	8.0	Joint Office (AR) to request an extension at the July Panel until September 2020.	Joint Office (AR)	<b>Pending</b>