

## Agenda

**UNC Workgroup 0674**  
**Performance Assurance Techniques and Controls**  
**10:00 Monday 28 September 2021**  
**via Teams: 0203 443 9666, Conference ID 407 708 331#**

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*The Workgroup Report is due to be presented to the UNC Modification Panel by 16 December 2021*

Item	Topic	Lead	Category
1.	Introduction and Status Review	Chair	Information
2.	Review of Outstanding Actions	Chair	Discussion
3.	Review of updated Supplemental Report	Chair	Information
4.	Performance Assurance	Chair/All	Discussion
5.	Costs	Chair/All	Discussion
6.	Next Steps	Chair	Information
7.	Any Other Business	Chair	Discussion
8.	Diary Planning	Chair	Information

### Action Table (as of 06 September 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	23/08/21	2.0	ScottishPower (MB) to add into the arrangements the reference to the PAC open, closed, and confidential closed meetings.	ScottishPower (MB)	Carried forward
0803	23/08/21	2.0	ScottishPower (MB) to include in the arrangements that the PAC may be required to consult on any changes requested to the PAF D in an open meeting.	ScottishPower (MB)	Carried forward
0804	23/08/21	2.0	ScottishPower (MB) to produce a process flow/diagram to map the PAF D changes processes.	ScottishPower (MB)	Carried forward
0805	23/08/21	2.0	ScottishPower (MB) to contact Ofgem regarding Ofgem representation at the PAC meetings.	ScottishPower (MB)	Carried forward

0901	06/09/21	4.0	Joint Office (AR) to look at the sign-off process of the Supplemental Report to ensure there is a completeness check	Joint Office (AR)	Pending
0902	06/09/21	4.0	Joint Office (AR) to ensure that parties are contacted to ensure meeting attendance	Joint Office (AR)	Pending
0903	06/09/21	5.0 Q1	<b>Question 1:</b> <i>Comment on the right for the PAC to raise performance-related Modification proposal</i> – ScottishPower (MB) to make this more explicit in the report and the Business Rules may need amending slightly. MB to carry out a review of the mod and text	ScottishPower (MB)	Pending
0904	06/09/21	5.0 Q2	<b>Question 2:</b> <i>Discuss business rule 2a and the corresponding legal text</i> - ScottishPower (MB) to update the Business Rule to reflect the Legal Text	ScottishPower (MB)	Pending
0905	06/09/21	5.0 Q3	<b>Question 3:</b> <i>Provide views on the facility for PAC to co-opt PAFA personnel to Chair &amp; Secretary PAC meetings</i> - Joint Office (AR) to arrange discussion on this topic with Penny Garner	Joint Office (AR)	Pending
0906	06/09/21	5.0 Q5	<b>Question 5:</b> <i>Provide views on PAC's right to request, and the parties' obligation to provide, performance assurance related information</i> - ScottishPower (MB) to confirm wording in the proposed Legal Text (V16.1.5), where it refers to 'own business', (please to refer to the specific consultation response provided by SM for further reference.)	ScottishPower (MB)	Pending
0907	06/09/21	5.0 Q6	<b>Question 6:</b> <i>Clarify the rules with respect to quoracy:</i> : ScottishPower (MB) to review the Business rules and the proposed legal drafting (V16.6.2) and the existing PAC rules and ensure alignment.	ScottishPower (MB)	Pending