

**UNC Workgroup 0674 Agenda  
Performance Assurance Techniques and Controls  
10.00 Tuesday 26 May 2020**

**via Teams: 0203 443 9666, Conference ID 542 724 028#**

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***The Workgroup Report is due to be presented to the UNC Modification Panel by  
29 August 2020***

- 1.0 Introduction and Status of Modification**
  - 1.1 Approval of Minutes (28 April 2020)**
  - 1.2 Review of Actions**
- 2.0 Review of Amended Modification**
  - 2.1 Redrafted to Align with the Legal Text**
- 3.0 Further Review of Revised Legal Text**
- 4.0 Consideration of Consolidated PAF Document**
- 5.0 Consideration of the PAC Constitution Document**
- 6.0 Consideration and Review of the Governance Model Diagram**
- 7.0 Development of Workgroup Report**
  - 7.1 Consideration of Reporting Timeline**
- 8.0 Next Steps**
- 9.0 Any Other Business**
  - 9.1 UNC Elections Process**
- 10.0 Diary Planning**

**Action Table (as at 28 April 2020)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0103</b>	27/01/20	1.0	ScottishPower (MB) to include the Document 4 PAFA Scope and PAC Review within the Modification.	ScottishPower (MB)	<b>Carried Forward</b>
<b>0202</b>	26/02/20	2.0	Joint Office (AR) to include within the Workgroup Report the suggestion of the 'name and shame' approach in relation to commercial and confidential sensitivity aspect.	Joint Office (AR)	<b>Carried Forward</b>
<b>0203</b>	26/02/20	2.0	ScottishPower (MB) to investigate who is liable for a failure and contact Dentons to have the liability for failure added as a Business Rule within in the Modification.	ScottishPower (MB)	<b>Carried Forward</b>
<b>0204</b>	26/02/20	2.0	Joint Office (AR), ScottishPower (AM) Gemserv (AJ) and Cadent (AC) to produce a Governance Model diagram show how the ancillary documents are linked.	Joint Office (AR), ScottishPower (AM) Gemserv (AJ) and Cadent (AC)	<b>Carried Forward</b>
<b>0401</b>	28/04/20	2.0	ScottishPower (MB) to investigate whether the Constitution Document could be adapted or whether it was needed, if the governance was in the form of a DSC Committee, UNCC governance process.	ScottishPower (MB)	<b>Pending</b>
<b>0402</b>	28/04/20	2.0	Joint Office (AR), ScottishPower (MB), Gemserv (SR) and Wales & West Utilities (RP) to reconvene the subgroup meeting to discuss the Constitution Document or the DSC Committee option.	Joint Office (AR) ScottishPower (MB) Gemserv (SR) Wales & West Utilities (RP)	<b>Pending</b>
<b>0403</b>	28/04/20	2.0	Joint Office (AR) and Xoserve (FC) to discuss V12.3 and the PAF Document	Joint Office (AR) Xoserve (FC)	<b>Pending</b>
<b>0404</b>	28/04/20	2.0	ScottishPower (MB) and Gemserv (SR) to investigate and clarify the PAC operating principles.	ScottishPower (MB) Gemserv (SR)	<b>Pending</b>
<b>0405</b>	28/04/20	2.0	Xoserve (FC) to review 7.2 b) in relation to the flexibility of an extension to a fourth year.	Xoserve (FC)	<b>Pending</b>

<b>0406</b>	28/04/20	2.0	All to provide feedback and comments on the Framework (PAF D) Document, to Mark Bellman via Mark Bellman <a href="mailto:Mark.Bellman@scottishpower.com">Mark.Bellman@scottishpower.com</a> by close of play on 05 May 2020.	All	<b>Pending</b>
<b>0407</b>	28/04/20	2.0	Joint Office (AR) to request an extension from the May Panel until 29 August 2020.	Joint Office (AR)	<b>Pending</b>