

**UNC Workgroup 0674 Agenda  
Performance Assurance Techniques and Controls**

**10.00 Wednesday 24 June 2020**

**via Teams: 0203 443 9666, Conference ID 771 817 307#**

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***The Workgroup Report is due to be presented to the UNC Modification Panel by  
20 August 2020***

**1.0 Introduction and Status of Modification**

**1.1 Approval of Minutes (26 May 2020)**

**1.2 Review of Outstanding Actions**

**2.0 Review of Amended Modification v10.0**

**3.0 Review of proposed PAC constitution arrangements drafted to reflect the DSC, autonomous Committee Approach**

**4.0 Review of Revised Legal Text v2.0**

**5.0 Review of revised consolidated PAF Document**

**6.0 Consideration of the Reporting Timeline & Development of Workgroup Report**

**7.0 Next Steps**

**8.0 Any Other Business**

**9.0 Diary Planning**

**Action Table (as at 26 May 2020)**

| <b>Action Ref</b> | <b>Meeting Date</b> | <b>Minute Ref</b> | <b>Action</b>   | <b>Owner</b>   | <b>Status Update</b>   |
|-------------------|---------------------|-------------------|---|--|------------------------|
| <b>0301</b>       | 27/01/20            | 1.0               | ScottishPower (MB) to include the Document 4 PAFA Scope and PAC Review within the Modification.   | ScottishPower (MB)   | <b>Carried forward</b> |
| <b>0204</b>       | 26/02/20            | 2.0               | Joint Office (AR), ScottishPower (AM) Gemserv (AJ) and Cadent (AC) to produce a Governance Model diagram show how the ancillary documents are linked. | Joint Office (AR), ScottishPower (AM) Gemserv (AJ) and Cadent (AC) | <b>Carried forward</b> |
| <b>0404</b>       | 28/04/20            | 2.0               | ScottishPower (MB) and Gemserv (SR) to investigate and clarify the  | ScottishPower (MB)   | <b>Carried forward</b> |

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|             |          |     |  |                    |                |
|-------------|----------|-----|--|--------------------|----------------|
|             |          |     | PAC operating principles.  | Gemserv (SR)       |                |
| <b>0501</b> | 26/05/20 | 1.0 | All to provide feedback and comments on the Performance Assurance Framework Document, (PAF D), to Mark Bellman via Mark.Bellman@scottishpower.com by close of play on 10 June 2020.  | All                | <b>Pending</b> |
| <b>0502</b> | 26/05/20 | 2.0 | ScottishPower (MB) to amend the wording in Section 7 of the Modification in relation to 'funds from Xoserve'.  | ScottishPower (MB) | <b>Pending</b> |
| <b>0503</b> | 26/05/20 | 2.0 | Joint Office (AR) to include the topic of review of PAC letters to the June PAC agenda for further discussion.   | Joint Office       | <b>Pending</b> |
| <b>0504</b> | 26/05/20 | 2.0 | ScottishPower (MB) to submit a further amended Modification v9.2 so the revised legal text can be aligned to these changes.  | ScottishPower (MB) | <b>Pending</b> |
| <b>0505</b> | 26/05/20 | 4.0 | Joint Office (AR) to add an agenda item to the UNCC June agenda in relation to the updated PAC Terms of Reference and Section 16.2.1 of the Code to clarify PAC voting arrangements; constituency majority versus simple majority voting | Joint Office (AR)  | <b>Pending</b> |
| <b>0506</b> | 26/05/20 | 4.0 | Xoserve (FC) to provide for details regarding Section 13.0, Support for UNC Parties within the PAF Document, concerning general training, tailored training on request and support.  | Xoserve (FC)       | <b>Pending</b> |