

**UNC Workgroup 0674 Agenda  
Performance Assurance Techniques and Controls**

**10.00 Monday 24 August 2020**

**via Teams: 0203 443 9666, Conference ID 436 871 941#**

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***The Workgroup Report is due to be presented to the UNC Modification Panel by  
17 September 2020***

**1.0 Introduction and Status of Modification**

1.1 Approval of Minutes (29 July 2020)

1.2 Review of Outstanding Actions

**2.0 Review of Amended Modification v13.0**

**3.0 Review of revised Legal Text and Mapping Table**

**4.0 Review of revised PAF D v4.2**

**5.0 Completion of Workgroup Report**

**6.0 Next Steps**

**7.0 Any Other Business**

**8.0 Diary Planning**

**Action Table (as at 29 July 2020)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0605	24/06/20	2.0	ScottishPower (MB) and Gemserv (SR) to perform a cross-match exercise against the legal text and the PAF Document to ensure no duplication exists.	ScottishPower (MB) and Gemserv (SR)	<b>Carried forward</b>
0701	29/07/20	1.0	ScottishPower (MB) to investigate encompassing a template into the PAF D in relation to setting out targets and performance in Peer Review Techniques	ScottishPower (MB)	<b>Pending</b>
0702	29/07/20	2.0	ScottishPower (MB) to investigate the nature of the decision and provide examples/adding into the PAF D Document and Joint Office	Joint Office (AR) ScottishPower (MB)	<b>Pending</b>

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			(AR) to request a new agenda at the UNCC August meeting on the Terms of Reference regarding the proposed Appeal process.		
<b>0703</b>	29/07/20	2.0	ScottishPower (MB) to amend the membership appointment number from 3 down to 2, and re investigate the appointment process/ the feasibility of increased numbers, and to include a reference to the domestic sector in the amended Modification v13.0 and the PAF D.	ScottishPower (MB)	<b>Pending</b>
<b>0704</b>	29/07/20	3.0	ScottishPower (MB) to confirm if the 14 days in section 16.7.4 (g) were calendar or business days.	ScottishPower (MB)	<b>Pending</b>
<b>0705</b>	29/07/20	3.0	ScottishPower (MB) to alter the wording in section 16.11.1 to reflect the knowledge and seniority required change the word 'representative' to 'delegate' and reflect these changes in the PAF D as well.	ScottishPower (MB)	<b>Pending</b>
<b>0706</b>	29/07/20	3.0	Cadent (AC) to reword the 16.12.2 deed of indemnity section of the legal text.	Cadent (AC)	<b>Pending</b>
<b>0707</b>	29/07/20	4.0	Xoserve (FC) and ScottishPower (MB) to investigate how the CAMs are constituted with the existing DSC arrangements.	Xoserve (FC)	<b>Pending</b>
<b>0708</b>	29/07/20	4.0	ScottishPower (MB) to provide examples of Peer Reviews within section 19.7 of the PAF D.	ScottishPower (MB)	<b>Pending</b>
<b>0709</b>	29/07/20	4.0	ScottishPower (MB) to include an example into section 19.5 Request for Resolution Plan, similar to the existing EFR plan used in electricity.	ScottishPower (MB)	<b>Pending</b>
<b>0710</b>	29/07/20	4.0	ScottishPower (MB) to clarify the two levels of publication of league tables are required for PAC and wider publication.	ScottishPower (MB)	<b>Pending</b>
<b>0711</b>	29/07/20	4.0	ScottishPower (MB) to define the Audit approach within section 19.8 of the PAF D, to include a targeted, monitored and performance measured approach.	ScottishPower (MB)	<b>Pending</b>

<b>0712</b>	29/0720	5.0	Xoserve (FC) to provide commentary explaining why a ROM is not required for inclusion in the Workgroup Report.	Xoserve (FC)	<b>Pending</b>
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