

**UNC Workgroup 0674 Agenda
Performance Assurance Techniques and Controls**

10.00 Monday 24 August 2020

via Teams: 0203 443 9666, Conference ID 436 871 941#

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*The Workgroup Report is due to be presented to the UNC Modification Panel by
17 September 2020*

1.0 Introduction and Status of Modification

1.1 Approval of Minutes (29 July 2020)

1.2 Review of Outstanding Actions

2.0 Review of Amended Modification v13.0

3.0 Review of revised legal text and Mapping Table v2.1

4.0 Review of revised PAF D v4.1

5.0 Completion of Workgroup Report

6.0 Next Steps

7.0 Any Other Business

8.0 Diary Planning

Action Table (as at 29 July 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0605	24/06/20	2.0	ScottishPower (MB) and Gemserv (SR) to perform a cross-match exercise against the legal text and the PAF Document to ensure no duplication exists.	ScottishPower (MB) and Gemserv (SR)	Carried forward
0701	29/07/20	1.0	ScottishPower (MB) to investigate encompassing a template into the PAF D in relation to setting out targets and performance in Peer Review Techniques	ScottishPower (MB)	Pending
0702	29/07/20	2.0	ScottishPower (MB) to investigate the nature of the decision and provide examples/adding into the PAF D Document and Joint Office	Joint Office (AR) ScottishPower (MB)	Pending

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			(AR) to request a new agenda at the UNCC August meeting on the Terms of Reference regarding the proposed Appeal process.		
0703	29/07/20	2.0	ScottishPower (MB) to amend the membership appointment number from 3 down to 2, and re investigate the appointment process/ the feasibility of increased numbers, and to include a reference to the domestic sector in the amended Modification v13.0 and the PAF D.	ScottishPower (MB)	Pending
0704	29/07/20	3.0	ScottishPower (MB) to confirm if the 14 days in section 16.7.4 (g) were calendar or business days.	ScottishPower (MB)	Pending
0705	29/07/20	3.0	ScottishPower (MB) to alter the wording in section 16.11.1 to reflect the knowledge and seniority required change the word 'representative' to 'delegate' and reflect these changes in the PAF D as well.	ScottishPower (MB)	Pending
0706	29/07/20	3.0	Cadent (AC) to reword the 16.12.2 deed of indemnity section of the legal text.	Cadent (AC)	Pending
0707	29/07/20	4.0	Xoserve (FC) and ScottishPower (MB) to investigate how the CAMs are constituted with the existing DSC arrangements.	Xoserve (FC)	Pending
0708	29/07/20	4.0	ScottishPower (MB) to provide examples of Peer Reviews within section 19.7 of the PAF D.	ScottishPower (MB)	Pending
0709	29/07/20	4.0	ScottishPower (MB) to include an example into section 19.5 Request for Resolution Plan, similar to the existing EFR plan used in electricity.	ScottishPower (MB)	Pending
0710	29/07/20	4.0	ScottishPower (MB) to clarify the two levels of publication of league tables are required for PAC and wider publication.	ScottishPower (MB)	Pending
0711	29/07/20	4.0	ScottishPower (MB) to define the Audit approach within section 19.8 of the PAF D, to include a targeted, monitored and performance measured approach.	ScottishPower (MB)	Pending

0712	29/0720	5.0	Xoserve (FC) to provide commentary explaining why a ROM is not required for inclusion in the Workgroup Report.	Xoserve (FC)	Pending
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