

**UNC Workgroup 0674 Agenda
Performance Assurance Techniques and Controls**

10.00 Wednesday 23 September 2020

via Teams: 0203 443 9666, Conference ID 457 371 213#

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***The Workgroup Report is due to be presented to the UNC Modification Panel by
17 September 2020***

1.0 Introduction and Status of Modification

1.1 Approval of Minutes (24 August 2020)

1.2 Review of Outstanding Actions

2.0 Review of Amended Modification v14.0

3.0 Review of revised Legal Text 2.1

4.0 Review of revised Mapping Table and Reverse Mapping Table

**5.0 Review of revised PAF D v4.3 for approval at the PAC meeting on 14
September 2020, or otherwise convened meeting of PAC.**

6.0 Completion of Workgroup Report

7.0 Next Steps

8.0 Any Other Business

9.0 Diary Planning

Action Table (as at 24 August 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0605	24/06/20	2.0	ScottishPower (MB) and Gemserv (SR) to perform a cross-match exercise against the legal text and the PAF Document to ensure no duplication exists.	ScottishPower (MB) and Gemserv (SR)	Carried forward
0701	29/07/20	1.0	ScottishPower (MB) to investigate encompassing a template into the PAF D in relation to setting out targets and performance in Peer Review Techniques	ScottishPower (MB)	Carried forward
0702	29/07/20	2.0	ScottishPower (MB) to investigate	Joint Office (AR)	Carried

Contact Details: enquiries@gasgovernance.co.uk

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			the nature of the decision and provide examples/adding into the PAF D Document and Joint Office (AR) to request a new agenda at the UNCC August meeting on the Terms of Reference regarding the proposed Appeal process.	ScottishPower (MB)	forward
0705	29/07/20	3.0	ScottishPower (MB) to alter the wording in Section V16.11.1 to reflect the knowledge and seniority required change the word 'representative' to 'delegate' and reflect these changes in the PAF D as well.	ScottishPower (MB)	Carried forward
0707	29/07/20	4.0	Xoserve (FC) and ScottishPower (MB) to investigate how the CAMs are constituted with the existing DSC arrangements in Section 16.0	Xoserve (FC)	Carried forward
0709	29/07/20	4.0	ScottishPower (MB) to include an example into section 19.5 Request for Resolution Plan, similar to the existing EFR plan used in electricity.	ScottishPower (MB)	Carried forward
0801	24/08/20	1.0	Joint Office (AR) to seek an extension from Panel until October 2020.	Joint Office (AR)	Pending
0802	24/08/20	1.0	Joint Office (AR) to invite Ofgem; Jon Dixon and Liam King to the meeting on 23 September 2020.	Joint Office (AR)	Pending
0803	24/08/20	1.2	ScottishPower (MB) to change the wording of 4.2.4. A single alternate may not represent more than one (1) other PAC Member, unless a quorum cannot be achieved without this happening. to be in-line with the Modification Panel process.	ScottishPower (MB)	Pending
0804	24/08/20	1.2	ScottishPower (MB) to provide the updated amended Modification v14.0	ScottishPower (MB)	Pending
0805	24/08/20	1.2	ScottishPower (MB) to review the timescale in relation to the 14 Business Days as defined in Section V16.8.3 (g).	ScottishPower (MB)	Pending
0806	24/08/20	2.0	ScottishPower (MB) to use the wording from Modification 0732FT - Performance Assurance	ScottishPower (MB)	Pending

			Committee voting arrangements, to populate proposed legal text, Section V16.5.2 to ensure consistency.		
0807	24/08/20	2.0	ScottishPower (MB) to include numbers aligned to the bullets in the sections of the amended Modification v14.0	ScottishPower (MB)	Pending
0808	24/08/20	3.0	ScottishPower (MB) to discuss with Dentons Section V16.2.4 the wording of 'without prejudice' regarding the appeal process.	ScottishPower (MB)	Pending
0809	24/08/20	3.0	Joint Office (AR) to investigate the definitions in Code from a Legal Text perspective in relation to gender neutral, as some of the Legal Text in Modification 0674 refers to 'his' and 'he'.	Joint Office (AR)	Pending
0810	24/08/20	3.0	ScottishPower (MB) to add the word 'delegate' to Section V16.11.1 Appointment of PAC Representative.	ScottishPower (MB)	Pending
0811	24/08/20	3.0	Joint Office (AR) to obtain confirmation as to who is responsible for producing the reports as defined in Section V16.13.1, either the DNOs or the CDSP.	Joint Office (AR)	Pending
0812	24/08/20	3.0	Cadent (GD) to provide updated Legal Text 2.1, Mapping Table and a reverse Mapping Table.	Cadent (GD)	Pending
0813	24/08/20	4.0	ScottishPower (MB) to re-word the 'periodic updates' Section 7.1 to provide clarity on the notice period and the PAFA's role in this activity and the period of the current review.	ScottishPower (MB)	Pending
0814	24/08/20	4.0	ScottishPower (MB) to add into Section 12.0 Provision of data or information to the PAFA reference to the Data Discovery Platform (DDP).	ScottishPower (MB)	Pending
0815	24/08/20	4.0	ScottishPower (MB) to discuss with the PAFA producing a diagrammatic representation of the PAF Delivery Plan to be encompassed within Section 17.0	ScottishPower (MB)	Pending

			Annual PAF Delivery Plan, Review and Consultation section.		
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