

**UNC Workgroup 0674 Agenda  
Performance Assurance Techniques and Controls**

**10.00 Wednesday 21 October 2020**

**via Teams: 0203 443 9666, Conference ID 808 377 999#**

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***The Workgroup Report is due to be presented to the UNC Modification Panel by  
21 January 2021***

**1.0 Introduction and Status of Modification**

**1.1** Approval of Minutes (23 September 2020)

**1.2** Review of Outstanding Actions

**2.0 Review of Amended Modification v15.0**

**3.0 Review of revised Legal Text v9.0**

**4.0 Review of revised PAF D v4.4**

**5.0 Review of the amended Workgroup Report v3.0**

**6.0 Next Steps**

**7.0 Any Other Business**

**8.0 Diary Planning**

**Action Table (as at 23 September 2020)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0808</b>	24/08/20	3.0	ScottishPower (MB) to discuss with Dentons Section 16.2.4 the wording of 'without prejudice' regarding the appeal process.	ScottishPower (MB)	<b>Carried forward</b>
<b>0901</b>	23/09/20	1.0	ScottishPower (MB) and Joint Office (AR) to include the rationale in relation to PAC raising Modifications within the 'Why' Section of the amended Modification v15.0 to provide clarity.	ScottishPower (MB) and Joint Office (AR)	<b>Pending</b>
<b>0902</b>	23/09/20	1.0	ScottishPower (MB) to provide an amended Modification v15.0.	ScottishPower (MB)	<b>Pending</b>

<b>0903</b>	23/09/20	1.0	Cadent (AC) to update the wording regarding who is responsible for raising the reports, in line with the Funding, Governance Ownership (FGO) process.	Cadent (AC)	<b>Pending</b>
<b>0904</b>	23/09/20	3.0	Cadent (AC) to update the Legal Text in-line with the amended Modification v15.0.	Cadent (AC)	<b>Pending</b>
<b>0905</b>	23/09/20	5.0	PAFA (SR) to amend the PAF Document and create v4.4 to ensure 'Party' is referred to as a defined term and the consistency of Business and Working days.	PAFA (SR)	<b>Pending</b>
<b>0906</b>	23/09/20	6.0	All to provide any comments and feedback in relation to the Workgroup Report by Tuesday 13 October 2020 directly to Alan Raper <a href="mailto:alan.raper@gasgovernance.co.uk">alan.raper@gasgovernance.co.uk</a>	ALL	<b>Pending</b>
<b>0907</b>	23/09/20	6.0	PAFA (SR) to monitor and re-draft Document 5 – PAC Letter of Confirmation should the Modification be approved.	PAFA (SR)	<b>Pending</b>
<b>0908</b>	23/09/20	6.0	PAFA (SR) to include the Communications/Engagement plan within the PAF D v4.4 to encompass the following elements - transition/techniques and the approach.	PAFA (SR)	<b>Pending</b>