

## Agenda

**UNC Workgroup 0674 Agenda**  
**Performance Assurance Techniques and Controls**  
**10:00 Tuesday 09 February 2021**  
**via Teams: 0203 443 9666, Conference ID 777 480 802#**

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*The Workgroup Report is due to be presented to the UNC Modification Panel by 18 March 2021.*

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>			
1.1.	Approval of Minutes (07 January 2021)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
<b>2. Review Legal Text v9.0</b>		(AC)	Discussion
<b>3. Review PAFD v4.5</b>		(MB/SR)	Discussion
<b>4. Finalise Workgroup Report v3.0</b>		Chair/All	Discussion
<b>5. Submission to the February 2021 Panel</b>		Chair	Information
<b>6. Next Steps</b>		Chair	Information
<b>7. Any Other Business</b>		Chair	Discussion
<b>8. Diary Planning</b>		Chair	Information

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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**Action Table (as at 07 January 2021)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0808	24/08/20	3.0	ScottishPower (MB) to discuss with Dentons Section 16.2.4 the wording of 'without prejudice' regarding the appeal process.	ScottishPower (MB)	Carried forward
0903	23/09/20	1.0	Cadent (AC) to update the wording regarding who is responsible for raising the reports, in line with the Funding, Governance Ownership (FGO) process.	Cadent (AC)	Carried forward
0904	23/09/20	3.0	Cadent (AC) to update the Legal Text in-line with the amended Modification v15.0.	Cadent (AC)	Carried forward
0906	23/09/20	6.0	All to provide any comments and feedback in relation to the Workgroup Report by <b>Tuesday 19 January 2021</b> directly to Alan Raper <a href="mailto:alan.raper@gasgovernance.co.uk">alan.raper@gasgovernance.co.uk</a>	ALL	Carried forward
0101	07/01/21	4.0	ScottishPower (MB) to update the PARR section of the PAFD to encompass the newly updated reports as directed by Xoserve.	ScottishPower (MB)	Pending
0102	07/01/21	5.0	Joint Office (AR) to investigate if additional questions are now required within the Customer Impacts Section of the Workgroup Report and to address accordingly, if applicable.	Joint Office (AR)	Pending

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