

**UNC Workgroup 0664 Agenda
Transfer of Sites with Low Read Submission Performance from Class
2 and 3 into Class 4**

13:30 Monday 10 August 2020

via Teleconference: 0203 443 9666

Conference ID: 765 825 903#

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***Please Note: The Workgroup Report is due to be presented to the UNC
Modification Panel by 20 August 2020***

1.0 Introduction and Status Review

1.1 Approval of Minutes (28 July 2020)

2.0 Review of Outstanding Actions

3.0 Review of revised Legal Text

**4.0 Finalise Supplemental Report and Variation Request for August Panel
submission**

5.0 Review Varied Modification 0664V

6.0 Next Steps

7.0 Any Other Business

8.0 Diary Planning

Agree agenda items and actions for next meeting

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

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Action Table (as at 28 July 2020)

| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
|------------|--------------|------------|---|-------------------------|----------------|
| 0601 | 16/06/20 | 4.0 | SSE (MJ) and Xoserve (ER) to review the various scenarios that need to be mapped in relation to the lockout in relation to Business Rule 9. | SSE (MJ) & Xoserve (ER) | Closed |
| 0602 | 16/06/20 | 4.0 | Joint Office (LOS) to seek an extension until August 2020 from the June Panel. | Joint Office (LOS) | Closed |
| 0603 | 16/06/20 | 4.0 | All to provide feedback/comments for the Supplemental Report directly to Mark Jones (mark.jones@sse.com) | All | Closed |
| 0701 | 28/07/20 | 3.0 | Joint Office (LOS) to liaise with AJ to review the Varied Modification to rule out any IGT impacts. | Joint Office (LOS) | Pending |
| 0702 | 28/07/20 | 3.0 | AC to finalise the Legal Text and review impacts from Modification 0708. | Cadent (AC) | Pending |
| 0703 | 28/07/20 | 4.0 | Joint Office (LOS) will finalise Variation Request and Supplemental Report before the next meeting. | Joint Office (LOS) | Pending |
| 0704 | 28/07/20 | 4.0 | MJ to review the Variation Request to ensure it is aligned to the varied Modification 0696V. | SSE (MJ) | Pending |
| 0705 | 28/07/20 | 4.0 | Joint Office (MBJ) will confirm the meeting on 10 August. | Joint Office (MBJ) | Pending |

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