

Agenda

UNC Workgroup 0646R
Review of the Offtake Arrangements Document
10:00 Wednesday 27 October 2021
via Teams: 0203 443 9666, Conference ID 237 459 67#

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Please provide all agenda items and any related meeting papers in time to allow publication by 5pm on Tuesday 19 October 2021.

The Workgroup Report is due to be presented to the UNC Modification Panel by 16 December 2021.

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (22 September 2021)		Approval
1.2.	Review of Outstanding Actions		Discussion
2. Pre-Modification for Site Drawings		Cadent (DD)	Discussion
3. Discussion on revised Hazardous Areas Provisions		National Grid (SR/LMc) Cadent (DD)	Discussion
4. Pre-Modification for Removal of Redundant Assets		National Grid (SR/LMc)	Discussion
5. Offtake Subsidiary Documents Committee: Review of Draft Terms of Reference		Chair	Discussion
6. Discussion on Process for Updating Supplemental Agreements		Cadent (DD)	Discussion
7. Next Steps		Chair	Information
8. Any Other Business		Chair	Information
9. Diary Planning		Chair	Information

Action Table (as at 22 September 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0802	25/08/21	4	National Grid (SR) to organise a teleconference with DNOs to facilitate discussions around the metering process. Call to include HF and Catherine Litster from Wales & West Utilities and DD and Simon Howard from Cadent.	National Grid (SR)	Carried forward
0805	25/08/21	9.1	SGN (DM) to review the Transmission System Operator to Distribution System Operator Agreement Guidelines, including the definition of	SGN (DM)	Carried forward

			communication routes and whether details like email addresses could be extracted without impacting the usefulness of the document.		
0901	22/09/21	2.0	National Grid (LMc) to investigate and provide feedback in relation to them raising a new Modification – excluding the additional Hazardous areas.	National Grid (LMc)	Pending
0902	22/09/21	4.0	National Grid (LMc) and Cadent (DD) to discuss and resolve the wording in relation to the emergency area and provide an update at the next meeting.	National Grid (LMc) Cadent (DD)	Pending
0903	22/09/21	7.0	Joint Office (AR/BF) to discuss the Draft Offtake Subsidiary (ToR) in relation to content and context.	Joint Office (AR/BF)	Pending
0904	22/09/21	7.0	All to provide any comments regarding the Draft Offtake Subsidiary (ToR) to the Joint Office prior to the meeting on 27 October 2021. Email: enquiries@gasgovernance.co.uk	ALL	Pending
0905	22/09/21	9.1	National Grid (SR) to provide an overview of the Cyber Incident Playbook at the October meeting.	National Grid (SR)	Pending