

## Agenda

**UNC Workgroup 0646R**  
**Review of the Offtake Arrangements Document**  
**10:00 Wednesday 26 May 2021**  
**via Teams: 0203 443 9666, Conference ID 900 988 10#**  
[Join the Microsoft Teams meeting](#)

Please provide all agenda items and any related meeting papers in time to allow publication by 5pm on Tuesday 18 May 2021.

*The Workgroup Report is due to be presented to the UNC Modification Panel by 21 October 2021.*

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>			
1.1.	Approval of Minutes (30 April 2021)		Approval
1.2.	Review of Outstanding Actions		Discussion
<b>2. Removal of Redundant Assets Pre-Modification Review</b>		Cadent (SS/DD)	Discussion
<b>3. Site Drawings Update</b>		National Grid (SR)	Discussion
<b>4. Updating Supplemental Agreements Update</b>		Cadent (DD)	Discussion
<b>5. Cost Recovery / Reimbursement Legal Text Update</b>		Cadent (DD)	Discussion
<b>6. Loss and Liability Arrangements</b>		Cadent (DD)	Discussion
<b>7. Outstanding Items from Issues log</b>		Cadent (DD)	Discussion
<b>8. Identification of any new OAD issues</b>		Cadent (DD)	Discussion
<b>9. Next Steps</b>		Chair	Information
<b>10. Any Other Business</b>		Chair	Information
<b>11. Diary Planning</b>		Chair	Information

**Action Table (as at 30 April 2020)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	03/03/21	3	DD, SR and BH to add a caveat concerning responsibilities to the Shared Site Drawings process.	DD/SR/ BH	<b>Carried Forward</b>
0401	30/04/21	3	DNOs to provide feedback to LMc on the Draft Metering Process Flow diagram.	DNOs (All)	<b>Pending</b>
0402	30/04/21	4	Joint Office to add an additional agenda item to Review Loss and Liability Arrangements for future Workgroup meetings.  <i><b>Post Meeting Update – this has been completed.</b></i>	Joint Office (MBJ)	<b>Closed</b>
0403	30/04/21	4	DD advised he would reassess Cost Recovery Proposals before reverting to the Workgroup.	Cadent (DD)	<b>Pending</b>