

Agenda

UNC Workgroup 0646R
Review of the Offtake Arrangements Document
10:00 Wednesday 22 September 2021
via Teams: 0203 443 9666, Conference ID 900 988 10#

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Please provide all agenda items and any related meeting papers in time to allow publication by 5pm on Tuesday 14 September 2021.

The Workgroup Report is due to be presented to the UNC Modification Panel by 21 October 2021.

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (25 August 2021)		Approval
1.2.	Review of Outstanding Actions		Discussion
2. Site Drawings Update		National Grid (SR)	Discussion
3. Updating Supplemental Agreements		Cadent (DD)	Discussion
4. Cost Recovery / Reimbursement / OAD Legal Text		Cadent (DD)	Discussion
5. Review of Issues log		Cadent (DD)	Discussion
6. Identification of any new OAD issues		Cadent (DD)	Discussion
7. Review Draft Offtake Subsidiary Documents Committee ToR		Chair	Discussion
8. Next Steps		Chair	Information
9. Any Other Business		Chair	Information
10. Diary Planning		Chair	Information

Action Table (as at 25 August 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	30/04/21	3	DNOs to provide feedback to LMc on the Draft Metering Process Flow diagram.	DNOs (All)	Carried Forward
0501	26/05/21	9	National Grid (SR) to review if OAD amendments will be required for the Site drawing process.	National Grid (SR)	Closed
0801	25/08/21	4	Cadent (DD) to circulate a draft version of the Metering Information Process Map to the Workgroup to aid discussions.	Cadent (DD)	Pending

0802	25/08/21	4	National Grid (SR) to organise a teleconference with DNOs to facilitate discussions around the metering process. Call to include HF and Catherine Litster from Wales & West Utilities and DD and Simon Howard from Cadent.	National Grid (SR)	Pending
0803	25/08/21	5	Cadent (DD) to update the Cost Recovery proposal based on the discussions from this meeting and circulate to the Workgroup.	Cadent (DD)	Pending
0804	25/08/21	8	Joint Office (BF) to draft the Terms of References for the Offtake Sub-Committee.	Joint Office (BF)	Pending
0805	25/08/21	9.1	SGN (DM) to review the Transmission System Operator to Distribution System Operator Agreement Guidelines, including the definition of communication routes and whether details like email addresses could be extracted without impacting the usefulness of the document.	SGN (DM)	Pending