

## Agenda

**UNC Workgroup 0646R**  
**Review of the Offtake Arrangements Document**  
**10:00 Wednesday 03 March 2021**  
**via Teams: 0203 443 9666, Conference ID 562 267 555#**  
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Please provide all agenda items and any related meeting papers in time to allow publication by 3pm on Tuesday 23 February 2021.

*The Workgroup Report is due to be presented to the UNC Modification Panel by 15 April 2021.*

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>			
1.1.	Approval of Minutes (03 February 2021)		Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Discussion
<b>2. Removal of Redundant Assets Pre-Modification Review</b>		Cadent (SS/DD)	Discussion
<b>3. Site Drawings Update</b>		National Grid (SR)	Discussion
<b>4. Updating Supplemental Agreements Update</b>		Cadent (DD)	Discussion
<b>5. Cost Recovery / Reimbursement Legal Text Update</b>		Cadent (DD)	Discussion
<b>6. Outstanding Items from Issues log</b>		Cadent (DD)	Discussion
<b>7. Identification of any new OAD issues</b>		Cadent (DD)	Discussion
<b>8. Next Steps</b>		Chair	Information
<b>9. Any Other Business</b>		Chair	Information
<b>10. Diary Planning</b>		Chair	Information

**Action Table (as at 03 February 2020)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	03/02/21	3	DD to send DM a copy of the updated Site Drawings subsidiary document.	Cadent (DD)	<b>Pending</b>
0202	03/02/21	4	DD to review the OAD and Supplemental Agreements to ensure any wording changes are aligned.	Cadent (DD)	<b>Pending</b>
0203	03/02/21	4	DD to collate the discussion around the drafting changes to the Supplemental Agreement document	Cadent (DD)	<b>Pending</b>

			and his explanation for the Workgroup to review at the March Workgroup meeting.		
0204	03/02/21	4	LMc to clarify whether the point of offtake was a critical item in the Supplemental Agreement.	National Grid (LMc)	<b>Pending</b>
0205	03/02/21	5	DD to review the clauses in the Cost Recovery section and identify each instance where a 'notice' is mentioned and clarify the meaning and intent of the wording for the clause i.e. what type of notice is being referred to.	Cadent (DD)	<b>Pending</b>
0206	03/02/21	5	DD to email LMc and LB an overview of the OAD notices and the Loss of Liability criteria.	Cadent (DD)	<b>Pending</b>
0207	03/02/21	5	DD to collate the Workgroup discussions around OAD notices and Cost Recovery and circulate to the Workgroup participants.	Cadent (DD)	<b>Pending</b>
0208	03/02/21	5	SR to collate the position on the principles of Site Drawings and circulate to the Workgroup.	National Grid (SR)	<b>Pending</b>
0209	03/02/21	5	All DNO participants to consider the permission clause in relation to providing additional works quotations within a 30 day period.	DNOs	<b>Pending</b>