

PAC Actions from Previous Meetings					
Ref	Date	Minute Ref	Action	Owner	Update to August 2022 Meeting
PARR Actions					
PARR 0402	12/04/22	2.2	CDSP to inform members of the PC4 monthly read performance split by meter/equipment type.	CDSP (FC)	See table at end of document including June statistics. Stats now show the Smart performance is much better than "standard" – <i>Propose to close the action?</i>
PARR 0501	17/05/22	2.1	Reference Shipper Performance Improvement Plans – CDSP (FC) to draft a strawman on further guidance for new Shippers to consider when embarking on a Performance Improvement Plan.	CDSP (FC)	Update: CDSP (Correlá) Reads team have drafted this guidance, now reviewing this with PAFA. <i>Request carry forward to September meeting.</i>
PARR 0602	14/06/22	2.3	CDSP to continue to review open meter bypass and report to PAC at annual intervals.	CDSP (FC)	<i>Suggest update the Decision Log, remove from Action list and add to diary for June 2023.</i>
PARR 0603	14/06/22	2.3	PAFA to investigate the underlying information for the increase in replaced reads.	PAFA (AJ)	<i>PAFA to present sample results</i>
PARR 0703	12/07/22	2.2	CDSP and PAFA (MA/AJ) to seek root cause into the reasons behind the PC4 – add in rejection information for smart and standard and look at the rejection reasons.	PAFA (AJ/RC/SU) CDSP and PAFA?	(Relates to 0402 above) <i>PAFA to present sample results</i>

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PAC0104	18/01/22	3.2	To breakdown the Backlog User stories from a costing, timeline, development, and potential other barriers perspective.	CDSP (DN)	<i>DN to submit slides for the meeting</i>
PAC0202	15/02/22	2.5	Reference Meter By-Passes with an 'Open' flag status – CDSP (MA) to engage with the Meter Owners and their respective CAMs for the remaining 37 sites where there is an 'Open' status flag in order to ascertain whether these can be resolved.	Correlá (MA)	By-Pass status corrections for two further meters have been completed during past month. As of 2 nd August'22, 13 of these meters remain flagged as having an 'Open' By-Pass.
PAC0502	17/05/22	3.2	Reference DDP Update – 9 Backlog User Stories BER Development – Correlá (FC/DN) to look to provide an update on the potential BER development aspects including initial cost benefit analysis and potential ranking order.	Correlá (FC/DN)	<i>DN to submit slides for the meeting</i>
PAC0603	14/06/22	8.1	Correlá (FC) to provide a draft/strawman on PARR fit for purpose review for PAC to consider.	Correlá (FC)	Draft submitted 04/07, discussion carried over to August meeting

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PAC0705	12/07/22	6.0	CDSP (MA) to investigate what training for Meter By-Passes CDSP has, and explore whether more can be provided	CDSP (MA)	By-Pass awareness material is available on Joint Office website (PowerPoint Presentation (gasgovernance.co.uk)) but no official training material is currently available. MA is working with CDSP training team to prepare an E-learning module to cover the key points, which is likely to be available on Xoserve website by end of August'22. <i>Suggest to carry forward.</i>
PAC0709	12/07/22	8.1	CDSP and PAFA to work up an action list of time dependent activities and present a Strawman to PAC in August.	CDSP (FC) and PAFA (RC)	<i>(Relates to UNC Mod 0674)</i> Presentation submitted by CDSP 05/08 for August meeting

PAC Strategic Workshop Actions					
PACSW 0502	24/05/22	3.0	Performance Assurance Matrix - CDSP/PAFA to consider the Shipper Transfer Read Performance for PC2-PC4 sites and provide a view on what should be incorporated into the reporting.	CDSP/ PAFA	<p><i>Update provided to June and July meetings:</i></p> <p>Transfer readings can be the first read for many months or years and help to close off the position for the losing shipper. Obtaining and submitting a reading within the window can be more efficient than trying to agree a read between parties later. We recommend that this measure is part of the "balanced scorecard" – ultimately this is PAC's decision.</p> <p><i>Propose to close?</i></p>
PACSW 0503	24/05/22	3.0	Performance Assurance Matrix - CDSP/PAFA to provide a view on Shipper Transfer Read performance in terms of being a Transporter responsibility for PC1 sites.	CDSP/ PAFA	<p><i>Update provided to June and July meetings:</i></p> <p>While actual read provision is a Transporter obligation, there are Shipper dependencies e.g. Meter Asset accuracy and gaining agreement for site access. Ultimately PAC's choice as to whether this measure forms part of the "balanced scorecard" approach.</p> <p><i>Propose to close?</i></p>

Comparison of read performance between "Smart" and "Standard" (split available in Data Discovery Platform) for Class 4 Monthly Read sites – *Updated to include April 2022*

CDSP and PAFA responses to August 2022 PAC Meeting on outstanding actions

<i>Performance Month</i>	<i>Expected Reads</i>	<i>"Smart" Performance</i>	<i>"Standard" Performance</i>	<i>Overall Performance</i>
<i>January 2022</i>	145,000	27.4%	67.4%	45.9%
<i>February 2022</i>	1,017,000	53.9%	57.7%	54.4%
<i>March 2022</i>	2.8m	61.2%	64.9%	61.6%
<i>April 2022</i>	5.4m	69.9%	55.5%	68.7%
<i>May 2022</i>	5.8m	73.8%	55.5%	72.3%
<i>June 2022</i>	<i>5.7m</i>	<i>73.6%</i>	<i>54.5%</i>	<i>71.9%</i>

Increased number of "expected reads" since January is due to the update to Meter Read Frequency to Monthly as part of UNC Mod 0692S Implementation, which ran from 21 Jan 2022 to 14 April and impacted c. 5.4m sites.

Note: July data will not be available until c. 12 September, due to the 25 day read submission window.