DSC Change Completion Report (CCR)



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| **Change Title** | Changes to the REC Switching Operator Outage Notification Lead Time (R0055) |
| **Change reference number (XRN)** | XRN5595 |
| **Xoserve Project Manager**  | Sharon Dudley |
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| **Target Change Management Committee date** | 12th April 2023 |
| **Date of Solution Implementation** |  24th February 2023  |
| **Section 1: Overview of Change Delivery** |
| Within the Switching Operator Service Definition document, the Central Switching Service (CSS) Provider (DCC) is required to provide 10 Working Days’ (WDs) notice of planned system outages. However, within the CSS Provider’s processes and the Switching Operator Change Management Process Category 3 document, an 8 WD lead time is set out. This change addressed this discrepancy and aligned the code documentation.The approved Solution that was n agreed under the REC is Solution Option 1, which amended the notice period from 10WD to 8WD within the Switching Operator Service Definition document.As a result of this, the CDSP, as a Switching Data Service Provider, amended processes surrounding interactions with the CSS Provider to ensure this is reflected.These activities were successfully completed during the FEB23 release.  |
| **Section 2: Confirmed Funding Arrangements** |
| Due to the size and nature of the proposed change, no funding was necessary to complete the required work. |
| **Section 3: Provide a summary of any agreed scope changes** |
| * None
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| **Section 4: Detail any changes to the Xoserve Service Description** |
| * None
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| **Section 5: Provide details of any revisions to the text of the UK Link Manual** |
| * Not applicable
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| **Section 6: Lessons Learnt** |
| * Not applicable
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**Document Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 0.1 | Draft | 14.3.23 | S. Dudley | Draft template created. |