DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

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| --- | --- | --- | --- | --- |
| Change Reference: | XRN 5604 | | | |
| Change Title: | Shipper Agreed Read (SAR) Exceptions Process (Modification 0811S) | | | |
| Date Raised: | 09/12/2022 | | | |
| Sponsor Representative Details: | Organisation: | SEFE Energy Limited | | |
| Name: | Steve Mulinganie | | |
| Email: | steve.mulinganie@sefe-energy.com | | |
| Telephone: |  | | |
| Xoserve Representative Details: | Name: | Ellie Rogers | | |
| Email: | Ellie.Rogers@xoserve.com | | |
| Telephone: | 01212 292 185 | | |
| Business Owner: | Xoserve | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| All | Other |
| Justification for Customer Class(es) selection | Shippers are the impacted party, this is because the SAR process is a Shipper obligation, and this change will create an exceptions process for Shippers to utilise in certain scenarios. | |

# A3: Proposer Requirements / Final (redlined) Change

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| --- | --- | --- |
| Problem Statement: | An exceptions process is required for SARs where the existing SARs process has not been progressed within 2 months of the of the Opening Meter Reading being submitted or generated. | |
| Change Description: | This change has been raised in to deliver the requirements set out under UNC [Modification 0811S](https://www.gasgovernance.co.uk/0811), in order to provide a remedy for SARs that have failed to be progressed (exceptions) within a reasonable period, to be proactively managed by the Central Data Services Provider (CDSP).  Both Shippers should attempt to amend the transfer read in line with the SAR within 2 months after it was agreed. Currently only the Proposing User can submit the SAR to the CDSP. If this has not occurred, then under this change, the CDSP can be contacted for support and ensure the new agreed read is recorded centrally. When the CDSP needs to be contacted for support, the Shipper should provide them with suitable evidence of the new agreed read. The CDSP will then notify the other Shipper of the new agreed read and will, in the absence of any relevant rejection, process the new agreed read centrally. | |
| Proposed Release: | TBC | |
| Proposed Consultation Period: | 10 Working Days | 15 Working Days |
| 20 Working Days | Other [write specific here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | This change will provide a remedy for SARs that have failed to be progressed (exceptions) within a reasonable period, to be managed by the CDSP.  Some Shippers do not submit replacement reads or raise RFAs, leading to imbalances for the other Shippers. Also, it may cause future read issues for the incoming Suppliers if the transfer read is not corrected. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | As soon as the change is implemented and a Shipper is in the position to utilise this process for a SAR (where required). |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | The approval for implementation of Modification 0811S. |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations – Removed (see Section C for DSG recommendations)

# A6: Service Lines and Funding

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| --- | --- | --- | --- |
| Service Line(s) Impacted - New or existing | Service Area 1 - Manage Shipper Transfers  It is expected that there may be a tweak to an existing service line or creation of a new service line to accommodate to change. | | |
| Level of Impact | Minor | | |
| If None please give justification | N/A | | |
| Impacts on UK Link Manual/ Data Permissions Matrix | N/A | | |
| Level of Impact | None anticipated | | |
| If None please give justification | No changes to the UK Link Manual or DPM anticipated as a result of this change | | |
| Funding Classes  : | Customer Classes/ Funding | Delivery of Change | On-going Budget Amendment |
| Shipper | 100 % | XX % |
| National Grid Transmission | XX % | XX % |
| Distribution Network Operator | XX % | XX % |
| IGT | XX % | XX % |
| Other <please specify> | XX % | XX % |
| ROM or funding details: | A ROM has been completed estimating high level indicative delivery costs are anticipated to be between £70,000 and £130,000.  Any ongoing costs are to be determined during the Detailed Design phase.  Link to the ROM for reference [here](https://www.gasgovernance.co.uk/sites/default/files/ggf/book/2022-10/ROM%20Response%20-%20Modification%200811%20V1.0A.pdf). | | |
| Funding Comments: | Based on the proposed Service Area for this change, it is proposed to be 100% Shipper funded.  This is to be discussed and confirmed by the ChMC when the Change Proposal is presented. | | |

Please send the completed forms to: [uklink@xoserve.com](mailto:uklink@xoserve.com)

Version Control

# Document

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 1.0 |  |  |  |  |