

Performance Assurance Framework Administrator (PAFA)
On behalf of the
UNC Performance Assurance Committee (PAC)

Shipper Name

XX April 2023

Dear Shipper Contact,

**FOR ACTION; MANDATORY REQUEST FOR INFORMATION (RFI) –
PRODUCT CLASS 2 METER READING SUBMISSION**

I am writing to you on behalf of the Uniform Network Code (UNC) Performance Assurance Committee (PAC).

As part of its work to monitor industry performance, the PAC has noted the general low meter read performance across the industry for sites in Product Class 2 (PC2), with the industry average of shippers submitting reads for February 2023 currently sitting at 75.77%¹. Poor performance in this area is leading to inaccurate consumption calculations and therefore settlement and balancing inaccuracies contributing to Unidentified Gas (UIG).

The PAC require performance in this area to improve and would like to understand why your organisation is unable to meet the UNC requirements. Please provide details of up to five issues that are impacting your PC2 meter reading and settlement submission capability and how you believe each issue affects your organisation in this area.

PAC are particularly interested in identifying if there are any systemic or industry wide issues that are affecting performance. We have attached a template to assist you in completing the information required.

Responses are mandatory and will be collated and presented to a future PAC meeting for review and consideration of further action. Please return your RFI response by **XX XXXX 2023** to PAFA@gemserv.com

Thank you in advance for your assistance and support in this matter.

Yours sincerely,

¹ Shipper obligation provide at least one read per annum into settlement (TPD M.5.5).
Product Class 2: DM Shipper provided reads – 97.5%
[Uniform Network Code - Transportation Principal Document - Section M](#)

Talia Latimore

Head of Performance Assurance, PAFA