

Agenda

DSC Change Management Committee

10:00 Wednesday 08 February 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

| Item | Topic | Lead | Category |
|--|---|-----------|-------------|
| 1. Introduction | | | |
| 1.1. | Apologies for absence | Chair | Information |
| 1.2. | Alternates | | Information |
| 1.3. | Confirm Voting rights | | Information |
| 1.4. | Approval of Late Papers | | Approval |
| 1.5. | Approval of Minutes (11 January 2023) | | Approval |
| 1.6. | Review of Outstanding Actions | | Discussion |
| 2. DSC Change Budget & Horizon Planning | | | |
| 2.1. | General Change Budget BP22 YTD | CDSP (JG) | Information |
| 2.2. | Change Pipeline | CDSP (PO) | Information |
| 2.3. | Retail Energy Code Change | CDSP (MH) | Information |
| 3. Capture | | | |
| New Change Proposals – Initial Review – For Approval | | | |
| 3.1. | XRN5614 Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations | CDSP (PO) | Approval |
| 3.2. | XRN5616 CSEP Annual Quantity Capacity Management | CDSP (PO) | Approval |
| 4. Design & Delivery | | | |
| Design Change Packs – For Approval | | | |
| 4.1. | XRN4990 - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4 | CDSP (JB) | Approval |
| 4.2. | XRN5567 - Detailed Design Change Pack - Implementation of Resend Functionality for Messages from CSS to GRDA (REC CP R0067) | CDSP (DA) | Approval |
| For Information | | | |
| 4.3. | XRN5472 – Creation of a UK Link API to consume daily weather data for Demand Estimation processes | CDSP (PO) | Information |
| Standalone Documents for Approval (BER, CCR, EQR) | | | |
| 4.4. | BER for XRN5535 - Processing of CSS Switch Requests Received in 'Time Period 5' Receive Updates | CDSP (DA) | Approval |

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|---|-----------|-------------|
| 4.5. CCR for XRN5231 - Provision of a FWACV Service | CDSP (RA) | Approval |
| 4.6. CCR for XRN5368 - Gemini Sustain Year 1 Roadmap | CDSP (RA) | Approval |
| Projects Updates | | |
| 4.7. March 2023 Adhoc Release | | |
| 4.7.1. Scope Change (XRN5472) | CDSP (RW) | Approval |
| 4.7.2. March 2023 Project Update | | Information |
| 4.8. February 2023 Release | | |
| 4.8.1. February 2023 Project update | CDSP (RW) | Information |
| 4.8.2. February 2023 Implementation Approach | | Information |
| 4.9. June 2023 Major Release | | |
| 4.9.1. XRN5482 Update | CDSP (RW) | Information |
| 4.9.2. June 2023 Project Update | | Information |
| 4.10. XRN5579 Gemini Regulatory Change Update | CDSP (KD) | Information |
| 4.11. NG Horizon Plan | CDSP (HR) | Information |
| 4.12. DDP Update | CDSP (DN) | Information |
| 5. Non-DSC Change Budget Impacting Programmes | | |
| 5.1. CMS Rebuild Update | CDSP (JW) | Information |
| 6. Any Other Business | Chair | Information |
| 7. Diary Planning | Chair | Information |
| Appendix - Portfolio POAP | Chair | Information |

Action Table (as of 11 January 2023)

| Action Ref | Meeting Date | Min Ref | Action | Owner | Status Update |
|-------------|--------------|---------|--|---|------------------------|
| 0207 | 13/07/22 | 2.1 | JR (Xoserve) to assess the DSC Change related procedures and documents to ensure they are still fit for purpose. | Xoserve (JR) | Carried forward |
| 0101 | 11/01/23 | 1.6 | Xoserve (PO) to investigate the funding split across service lines to provide greater transparency in terms of cost allocation compared to benefits. | Xoserve (PO) | Pending |
| 0102 | 11/01/23 | 1.6 | Xoserve (ES/JMC) and Wales and West Utilities (RP) to discuss the process to amend the current funding arrangements in the DSC Change Management procedures. | Xoserve (ES.JMC) Wales & West Utilities (RP) | Pending |