

Uniform Network Code

Distribution Network Charging Methodology Forum

Terms of Reference

1. Introduction

The UNC General Section, Modification Rules requires the establishment of the Distribution Charging Methodology Forum (DNCFM). Once established the DNCFM may not be dissolved by the Modification Panel.

"DN Charging Methodology": means the methodology in relation to charging in respect of a transportation arrangement established pursuant to paragraph 5 of Standard Special Condition A4;

This Terms of Reference establishes:

- a) Attendees;
- b) Basis of reporting to Panel, Shipper Users, Transporters, iGTs, CDSP, Third Party Participants and Non-Code Parties;
- c) Procedures for the conduct of business.

2. Scope of DNCFM

The following identifies the scope of activities related to the DNCFM and has been extracted from the Modification Rules or industry Modification requirements:

- i. Assess Modification Proposals which proposes a modification to a DN Charging Methodology;
- ii. Provide a view on why the Modification Proposal does not conflict with paragraphs 2, 2A and 3 of Standard Special Condition A4 of the Transporter's Licence;
- iii. Completion of Modification Proposal Workgroup Reports;
- iv. Review of Allowed and Collected DN Revenue (MOD0186) Reports;
- v. Review DN Charging Methodology related Issues and Topics.

3. Attendance

- a) Attendance to DNCFM meetings is open but not limited to Shipper Users, Transporters, iGTs, CDSP, Third Party Participants and Non-Code Parties;
- b) All meetings are chaired by the Joint Office of Gas Transporters, which also provides a secretary.

4. Procedures for the Conduct of Business

- a) The Code Administration Code of Practice shall apply to the conduct of the meetings wherever possible;
- b) In principle, meetings shall be open to all, but the Chairman may exercise discretion to the extent permitted under the Code Administration Code of Practice;
- c) The quorum adopted is at least six (6) participants attending, of which at least two (2) shall be Shipper Users and two (2) DN Transporters;

- d) The Workgroup has no power or authority to bind any participant of the Workgroup;
- e) Minutes of meeting are to be published on the Joint Office of Gas Transporters website;
- f) Modification Proposal Workgroup Reports are to be published on the on the Joint Office of Gas Transporters website.

4.0 Frequency of Meetings

- a) The Transporters shall ensure the DNCFM meets on a regular basis and at least once every three (3) months unless there is no matter for the DN Charging Methodology Forum to discuss.

Standard Agenda

- 1.0 Introduction**
- 2.0 Review of Minutes**
- 3.0 Relevant UNC Modifications**
- 4.0 DN Revenue Report Support Slides**
- 5.0 Topic Tracker**
- 6.0 New Issues**
- 7.0 Review of Action(s) Outstanding**
- 8.0 Any Other Business**
- 9.0 Diary Planning**