

31 July 2023

**MODIFICATION 0819**  
**ESTABLISHING/AMENDING A GAS VACANT SITE PROCESS**  
**EXPLANATORY TABLE**

<b>Reference</b>	<b>Explanation</b>	<b>Business Rule</b>
<b>TRANSPORTATION PRINCIPAL DOCUMENT</b>	-	-
<b>SECTION G – SUPPLY POINTS</b>	-	-
Amended paragraph 2.3.21	To add two new circumstances (i.e. 'eligible causes') in which User may request a change to the AQ, being where the SMP has been Vacant for 12 months or more or the SMP ceases to be Vacant (under new paragraph 10.4).	4 and 5
Amended paragraph 2.3.23	To disapply the requirement to estimate an AQ following enquiry of the consumer if the request for a change to the AQ is on the SMP has been Vacant for 12 months or more; and also to disapply the requirement to provide a Valid Meter Reading when making the request for a change to the AQ.	4
Amended paragraph 2.3.27	To provide for a default AQ of one (1) kWh where the request is made on the basis the SMP has been Vacant for 12 months or more ('default AQ').	4
New paragraph 10	New heading.	-
New paragraph 10.1	New heading.	-

New paragraph 10.1.1	To make clear only Class 4 SPs are eligible for Vacant status provided the meter is not an operational Smart or an operational Advanced Meter.	1
New paragraph 10.1.2	The Registered User is required to tell the CDSP that no consumer is consuming gas at the SP and the SP qualifies for Vacant status in accordance with the criteria set out in the Vacant Site Guidance Document.	1 and 2
New paragraph 10.1.3	To make clear the Registered User continues to be responsible for the offtake of any gas at a Vacant SP.	3
New paragraph 10.2	New heading.	-
New paragraph 10.2.1	The Registered User is required to confirm the SP meets the criteria set out in the Vacant Site Guidance Document.	1
New paragraph 10.2.2	The CDSP can reject a notice from the Registered User if the SP does not meet the criteria set out in the Vacant Site Guidance Document – and where this happens the Registered User's notice under paragraph 10.1.2 ceases to have any effect.	
New paragraph 10.2.3	The CDSP is not required to record the SP as Vacant in the SPR if ownership of the SMP changes between the CDSP receiving and considering a notice from the Registered User.	2
New paragraph 10.3	New Heading	-
New paragraph 10.3.1	Once a SMP is recorded AS Vacant in the SPR as Vacant it will remain so until the SMP ceases to qualify as Vacant under paragraph 10.4	3
New paragraph 10.3.2	For as long as the SMP is Vacant no NDM Supply Meter Point Demand will be calculated and there will be no requirement for cyclic meter readings or consequences from failing to obtain meter readings while the SMP is Vacant.	3
New paragraph 10.4	New heading	-
New paragraph 10.4.1	Sets out the circumstances in which a Vacant SMP will cease to be Vacant.	5

New paragraph 10.4.2	Sets out, depending on the circumstances under paragraph 10.4.1 and on the basis the User <u>has not</u> requested a change in the AQ to the default AQ, the date from which a Vacant SMP will cease to be Vacant.	6a
New paragraph 10.4.3	Sets out, depending on the circumstances under paragraph 10.4.1 and on the basis the User <u>has</u> requested a change in the AQ to the default AQ, the date from which a Vacant SMP will cease to be Vacant.	6b
New paragraph 10.4.4	For the purposes of paragraph 10.4.3 the date depends on whether or not the Registered User requests a new AQ in the relevant period following occurrence of the relevant circumstances.	7a
New paragraph 10.4.5	Establishes the relevant period for the purposes of paragraph 10.4.3.	7a
New paragraph 10.4.6	Establishes the basis on which the AQ will be increased from the default AQ.	7a and b
<b>SECTION V – GENERAL</b>	-	-
Amended paragraph 12.1(g)	Adds the Vacant Site Guidance Document to the list of UNC Related Documents.	1