

## UNC Workgroup Individual Terms of Reference

### 0834S - Inclusion of the “Process for the Update and Retention of Shared Site Drawings” as a Subsidiary Document within the Offtake Arrangements Document

#### Introduction

This is an Individual Terms of Reference that includes matters referred from Panel or identified within any initial representations. It replaces the standard Terms of Reference.

#### Purpose of the Modification and its Solution

Please refer to [www.gasgovernance.co.uk/0834](http://www.gasgovernance.co.uk/0834)

It is proposed that this Modification would add the “Process for the Update and Retention of Shared Site Drawings” to the list of Offtake Subsidiary Documents set out in Section N of the Offtake Arrangements Document. This will allow for uniformity of approach to the management of shared drawings and provide an appropriate governance framework around any future changes.

#### Topics for Discussion

- Understanding the objective (Why Change?)
- Assessment of alternative means to achieve the objective
- Assessment of Governance and whether the Modification meets/continues to meet the Self-Governance criteria
- Assessment of Code Specific Matters
- Assessment of the Solution (including business rules if appropriate)
- Assessment of impacts, including but not limited to Consumer and System Impacts
- Identification of potential impacts on other energy codes
- Consideration of potential performance assurance impacts
- Assessment of how the Modification furthers the Relevant Objectives
- Consideration of a suitable Implementation Date
- Assessment of implementation costs
- Consideration/Assessment of the Legal Text, to satisfy it meets the intent of the Solution.

#### Panel Question

- Is there a consequential impact on Shippers?

#### Output

To produce a Workgroup Report, for submission to the UNC Modification Panel, containing the assessment and recommendation(s) of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

Quoracy will not require Shipper attendance, the Workgroup manager will notify to Shippers if their attendance is needed.

### **Meeting Arrangements**

Meetings will be administered by the Joint Office of Gas Transporters and conducted in accordance with the Code Administration Code of Practice ([www.gasgovernance.co.uk/cacop](http://www.gasgovernance.co.uk/cacop))