

## UNC Workgroup Individual Terms of Reference

### 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

#### Introduction

This is an Individual Terms of Reference that includes matters referred from Panel or identified within any initial representations. It replaces the standard Terms of Reference.

#### Purpose of the Modification and its Solution

Please refer to <http://www.gasgovernance.co.uk/0664>

It is proposed that an obligation is created for Shippers to move sites with low meter read submission performance from Product Class 2 and 3 into Product Class 4.

#### Topics for Discussion

- Understanding the objective
- Consider whether test is applied on supplier or shipper portfolio
- Consider whether an IGT Modification is also required
- Will this Modification be impacted by the increased take up of Class 3, what are the system implications? - *Raised at the 18 July 2019 Panel*
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text.

#### Output

To produce a Workgroup Report, for submission to the UNC Modification Panel, containing the assessment and recommendation(s) of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two Shipper User representatives are present.

#### Meeting Arrangements

Meetings will be administered by the Joint Office of Gas Transporters and conducted in accordance with the Code Administration Code of Practice (<https://www.gasgovernance.co.uk/cacop>)