

**UNC Workgroup 0672 Minutes
Incentivise Product Class 4 Read Performance**

Monday 31 November 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann*	(AM)	Gazprom
Andy Clasper	(AC)	Cadent
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CW)	Cadent
Dan Fittock	(DF)	Corona Energy
Imran Shah*	(IS)	British Gas
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Leanne Jackson	(LJ)	Xoserve
Lindsay Biginton*	(LB)	Utilita
Lorna Lewin*	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Mark Bellman	(MB)	ScottishPower
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Mark Rixon*	(MRi)	Engie
Megan Coventry*	(MC)	SSE
Richard Pomroy	(RP)	Wales and West Utilities
Robert Cameron-Higgs	(RCH)	Flow Energy UK
Sallyann Blackett	(SB)	E.ON
Shaheeni Vekaria*	(SV)	Utility Warehouse
Steven Britton*	(SB)	Cornwall
Tracey Saunders	(TS)	Northern Gas Networks

Apologies

Emma Smith

** via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/0672/191118

The Workgroup Report is due to be presented at the UNC Modification Panel by 21 March 2019.

1.0 Introduction and Status Review

1.1. Approval of Minutes (31 October 2018)

2.0 Amended Modification

The Modification has not been amended.

MB explained that the Modification is still to be amended but this would be based on a comparison Modification 0664 to ensure there is a common approach where needed. The thoughts around this will be presented to PAC and this Workgroup once the review was concluded; in the meantime, there is more work to be done on other aspects of the Modification.

3.0 Review of Relevant Objectives

Not covered

4.0 Consideration of Legal Text

Not covered

5.0 Review of additional questions from Panel for consideration

5.1. Q1. Clarify how many meters are now in Product Class 4

Not covered

5.2. Q2. Clearly articulate the potential impact on shippers in order to assess materiality.

Not covered

6.0 Development of Workgroup Report

Not covered

7.0 Review of outstanding actions

Action 0801: 31 October 2018: Transferred Action from UIG Workgroup: 0801: Reference targeting volatile UIG sites - Xoserve (FC) to consider providing some initial AQ movement versus the age of the read data related information.

Latest Update: FC advised that this roughly works out to £5k per day; FC will provide the working out so that MB can utilise it within Modification 0672. Carried Forward (this action has been transferred from the UIG Workgroup)

Update: No further update. **Carried Forward**

8.0 Next Steps

The next meeting will be held on 07 December 2018.

9.0 Any Other Business

None raised.

10.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Friday 07 December 2018	Radcliffe House, Blenheim Court Warwick Road Solihull	Detail planned agenda items.

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Action Table (as at 31 October 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	31/10/18		<p>31 October 2018: Transferred Action from UIG Workgroup: 0801: <i>Reference targeting volatile UIG sites - Xoserve (FC) to consider providing some initial AQ movement versus the age of the read data related information.</i></p> <p>Latest Update: FC advised that this roughly works out to £5k per day; FC will provide the working out so that MB can utilise it within Modification 0672. Carried Forward (this action has been transferred from the UIG Workgroup)</p>	Xoserve (FC)	Carried Forward