

**Performance Assurance Framework Document for the (Gas) Energy Settlement
Performance
Assurance Scheme**

Document 1

**Performance Assurance Framework — Performance Assurance
Reports Register**

~~The following is the register of reports to be provided under the Performance Assurance Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme.~~

Version History

Version	Date	Reason for new version
1.0	May 2016	Final version from Workgroup Report 0520A
2.0	March 2017	Update with Schedule 1 populated. Approved
3.0	August 2018	Proposed amendments progressed via Mod0660S and population of Schedule 2

Acronyms used in this document

PAC Performance Assurance Framework Administrator

PARR Performance Assurance Report Register

PAFA Performance Assurance Framework Administrator

UNCC Uniform Network Code Committee

Change Control

Any proposed changes to the Performance Assurance Report Register (PARR) will be progressed via the following change process:

1. The PAC agree changes to the PARR document.
2. The PAC will arrange for the proposed changes to be issued as a consultation to UNC parties for a period of ~~{4 weeks}~~.
3. Following closure of the consultation period, the PARR change proposal will be presented to the next scheduled UNCC for consideration. Changes to the PARR will require a majority vote of the UNCC.
4. A summary of any comments received during the consultation process will also be provided to the UNCC.
5. Should the UNCC not approve the change to the PARR, the PAC Members have the right to raise a formal proposal via the UNC modification process.

Performance Assurance Reports Register

The following is the register of reports to be provided under the Performance Assurance Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme.

Reference	Title	Frequency	Date of issue	Recipients/publication location
Schedule 1. Report 1A.1	Standard Correction Factors for sites with AQ > 732, MWH	Monthly	The first Monday or Tuesday (depending on availability) of a month in arrears	Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts.
Schedule 1. Report 1A.2	No Meter Recorded in the Supply Point Register (expressed as a proportion of the Shipper's portfolio, to preserve anonymity, as agreed at February 2017 PAC)	Monthly	The first Monday or Tuesday (depending on availability) of a month in arrears	Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts.
Schedule 1. Report 1A.3	Shipper Transfer Read Performance	Monthly	Reported 2 months in arrears. The first Monday or Tuesday (depending on availability) of a month in arrears	Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts.
Schedule 1. Report 1A.4	No Reads received for- 2, 3 or 4 years (includes estimated transfer readings)	Monthly	The first Monday or Tuesday (depending on availability) of a month in arrears	Industry participants. Published within folder 32 on UK Link Secured Documentation entitled "Performance Assurance Framework – Monthly Reports" with code names. Code names are issued to the operational lead contacts.
<u>Schedule 1. Report 1B.1</u>	<u>Standard Correction Factors for sites with AQ > 732 MWH</u>	<u>Monthly</u>	<u>The first Monday or Tuesday (depending on availability) of a month in arrears</u>	<u>Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report</u>
<u>Schedule 1. Report 1B.2</u>	<u>No Meter Recorded in the Supply Point Register</u>	<u>Monthly</u>	<u>The first Monday or Tuesday (depending on availability) of a month in arrears</u>	<u>Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report</u>
<u>Schedule 1. Report 1B.3</u>	<u>Shipper Transfer Read Performance</u>	<u>Monthly</u>	<u>Reported 2 months in arrears. The first Monday or Tuesday</u>	<u>Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report</u>

			<u>(depending on availability) of a month in arrears</u>	
<u>Schedule 1. Report 1B.4</u>	<u>No Reads received for 2, 3 or 4 years (includes estimated transfer readings)</u>	<u>Monthly</u>	<u>The first Monday or Tuesday (depending on availability) of a month in arrears</u>	<u>Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report</u>

Schedule 1- Report 1B.1	Standard Correction Factors for sites with AQ > 732, MWH	Monthly	The first Monday or Tuesday (depending on availability) of a month in arrears	Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report
Schedule 1- Report 1B.2	No Meter Recorded in the Supply Point Register	Monthly	The first Monday or Tuesday (depending on availability) of a month in arrears	Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report
Schedule 1- Report 1B.3	Shipper Transfer Read Performance	Monthly	Reported 2 months in arrears. The first Monday or Tuesday (depending on availability) of a month in arrears	Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report
Schedule 1- Report 1B.4	No Reads received for 2, 3 or 4 years (includes estimated transfer readings)	Monthly	The first Monday or Tuesday (depending on availability) of a month in arrears	Two emails are issued to PAC members. The first email informs the Committee member of the password for the report, the second email contains the password protected report

<u>Reference</u>	<u>Title</u>	<u>Frequency</u>	<u>Date of issue</u>	<u>Recipients/publication location</u>
Schedule 2. Report 2-A.1	Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Product Classes 1 & 2	Monthly	One calendar week before PAC meeting of a month in arrears TBC	Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace TBC
Schedule 2. Report 2-A.2	No Meter Recorded in the Supply Point Register	Monthly	One calendar week before PAC meeting of a month in arrears TBC	Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace TBC
Schedule 2. Report 2-A.3	No Meter Recorded in the Supply Point Register and data flows received by Xoserve	Monthly	One calendar week before PAC meeting of a month in arrears TBC	Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace TBC
Schedule 2. Report 2-A.4	Shipper Transfer Read Performance	Monthly	One calendar week before PAC meeting of two months in arrears TBC	Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace TBC
Schedule 2. Report 2-A.5	Read Performance	Monthly	One calendar week before PAC meeting of	Market Participants. Published within the secured Performance Assurance

			<u>a month in arrears</u> TBC	<u>Framework Administrator Huddle Workspace</u> TBC
<u>Schedule 2. Report 2A.6</u>	<u>Meter Read Validity Monitoring</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2A.7</u>	<u>No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2A.8</u>	<u>AQ Corrections</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2A.9</u>	<u>Standard Correction Factors for sites with AQ > 732 MWH</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2A.10</u>	<u>Replaced Meter Reads</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>Market Participants. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2B.1</u>	<u>Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Product Classes 1 & 2</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2B.2</u>	<u>No Meter Recorded in the Supply Point Register</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2B.3</u>	<u>No Meter Recorded in the Supply Point Register and data flows received by Xoserve</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2B.4</u>	<u>Shipper Transfer Read Performance</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of two months in arrears</u>	<u>PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>
<u>Schedule 2. Report 2B.5</u>	<u>Read Performance</u>	<u>Monthly</u>	<u>One calendar week before PAC meeting of a month in arrears</u>	<u>PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace</u>

Schedule 2. Report 2B.6	Meter Read Validity Monitoring	Monthly	One calendar week before PAC meeting of a month in arrears	PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace
Schedule 2. Report 2B.7	No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)	Monthly	One calendar week before PAC meeting of a month in arrears	PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace
Schedule 2. Report 2B.8	AQ Corrections	Monthly	One calendar week before PAC meeting of a month in arrears	PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace
Schedule 2. Report 2B.9	Standard Correction Factors for sites with AQ > 732 MWH	Monthly	One calendar week before PAC meeting of a month in arrears	PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace
Schedule 2. Report 2B.10	Replaced Meter Reads	Monthly	One calendar week before PAC meeting of a month in arrears	PAC members. Published within the secured Performance Assurance Framework Administrator Huddle Workspace

Schedule 2- Report 2.A.6	Meter Read Validity Monitoring	Monthly	TBC	TBC
Schedule 2- Report 2.A.7	No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)	Monthly	TBC	TBC
Schedule 2- Report 2.A.8	AQ Corrections	Monthly	TBC	TBC
Schedule 2- Report 2.A.9	Standard Correction Factors for sites with AQ > 732, MWH	Monthly	TBC	TBC
Schedule 2- Report 2.A.10	Replaced Meter Reads	Monthly	TBC	TBC
Schedule 2- Report 2.B.1	Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Product Classes 1 & 2	Monthly	TBC	TBC
Schedule 2- Report 2.B.2	No Meter Recorded in the Supply Point Register	Monthly	TBC	TBC
Schedule 2- Report 2.B.3	No Meter Recorded in the Supply Point Register and data flows received by Xeserve	Monthly	TBC	TBC
Schedule 2- Report 2.B.4	Shipper Transfer Read Performance	Monthly	TBC	TBC
Schedule 2- Report 2.B.5	Read Performance	Monthly	TBC	TBC
Schedule 2- Report 2.B.6	Meter Read Validity Monitoring	Monthly	TBC	TBC
Schedule 2- Report 2.B.7	No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)	Monthly	TBC	TBC

Schedule 2. Report 2.B.8	AQ Corrections	Monthly	TBC	TBC
Schedule 2. Report 2.B.9	Standard Correction Factors for sites with AQ > 732, MWH	Monthly	TBC	TBC
Schedule 2. Report 2.B.10	Replaced Meter Reads	Monthly	TBC	TBC