

**UNC 0652 Workgroup Minutes**  
**Obligation to submit reads and data for winter consumption**  
**calculation (meters in EUC bands 3 – 8)**  
**Thursday 22 March 2018**  
**at Xoserve Ltd, Lansdowne Gate, 65 New Road, Solihull B91 3DL**

**Attendees**

Penny Garner (Chair)	(PG)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	Cadent
Andrew Patel	(AP)	Xoserve
Beverley Viney	(BV)	National Grid NTS
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CWa)	Cadent
David Addison	(DA)	Xoserve
Emma Lyndon	(EL)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Graham Wood*	(GW)	Centrica
Hilary Chapman	(HC)	SGN
John Welch	(JW)	npower
Lorna Lewin*	(LL)	Orsted
Mark Jones	(MJ)	SSE
Mark Rixon	(MR)	ENGIE
Nicky Rozier*	(NR)	BUUK
Phillip Hobbins	(PH)	National Grid NTS
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Sarah Jones*	(SJ)	Electralink
Shanna Key	(SK)	Northern Gas Network
Shardul Pandit*	(SP)	Wales and West Utilities
Steve Britton*	(SB)	Cornwall
Steve Mulinganie	(SM)	Gazprom
Tahera Choudhury*	(TC)	Xoserve
Tim Hipperson*	(TH)	Utility Wise

\*via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0652/220318>

**1. Outline of Modification****1.1. Introduction to Modification presentation**

JW provided an overview of the presentation, during which RH made reference to the Xoserve 'WAR Band Analysis' presentation provided at the 05 March 2018 Performance Assurance Committee (PAC) meeting. When asked whether the 25% of relevant sites on default WAR band were evenly distributed.<sup>1</sup>

When considering the 'Solution' slide, SM enquired about EUC Bands 1 and 2. JW explained that there is no winter annual ratios involved in Bands 1 and 2, and therefore they are not seen as an issue.

Moving on to consider the 'UNC panel points' slide, JW advised that after discussing the matter in more detail with Naomi Anderson following the 15 March 2018 Panel meeting, he is happy to consider removing the references to the PAC settlement register, the values involved and the model utilised to create the figures.<sup>2</sup>

When asked how many Shippers were causing concern's, RH pointed out that the information is available within the 'WAR Band Analysis' presentation. RH confirmed that the 'target' is zero percentage. Having considered the PAC presentation, GE commented that he remained uncertain about which parties are actually contributing to the problems. Further, he confirmed that he does not believe that the issue as highlighted, is widespread within the industry. Responding, DA pointed out, the need to maintain confidential arrangements. Whilst noting GE's concerns, it was felt that this matter should be considered in more detail during the development of the Workgroup Report.

## 1.2. Modification Outline

In providing a brief overview of the Modification, JW requested that the Workgroup note that going forwards 0652 will align with (and be developed alongside) UNC Modification 0644 'Improvements to nomination and reconciliation through the introduction of new EUC bands and improvements in the CWV' (and indirectly DESC) meetings and timelines, before returning to the Distribution Workgroup at a later stage.

It was agreed that the technical analysis, should be completed within the auspices of 0644 (and 0652) with regular feedback into the Distribution Workgroup.

When asked, JW agreed to consider amending the Modification to include better clarification around data update and WAR band timings aspects etc.

PG focused attention, on the proposed timetable on page 2 of the Modification, noting that the forthcoming holiday season could potentially impact on end date.

Whilst reviewing the Solution (Section 5 on page 5), RH confirmed that there are no system read submission impacts envisaged at this time.

Concluding discussions, RH then pointed out that a Rough Order of Magnitude (ROM) request would need to be raised and submitted in due course.

**New Action 0301: Joint Office (CS/BF) to ensure that a Rough Order of Magnitude (ROM) request for 0652 is raised once sufficient information is available.**

## 2. Initial Discussion

### 2.1. Issues and Questions from Panel

None to consider.

### 2.2. Initial Representations

None to consider.

<sup>1</sup> A copy of the Xoserve 'WAR Band Analysis' presentation is available to view and/or download from the Joint Office web site at: <https://www.gasgovernance.co.uk/pac/050318>

<sup>2</sup> A copy of the 15 March 2018 Panel meeting minutes are available to view and/or download from the Joint Office web site at: <https://www.gasgovernance.co.uk/panel/150318>

### 2.3. Individual Terms of Reference

(<https://www.gasgovernance.co.uk/0652>)

PG provided an onscreen review of the Individual Terms of Reference for the Workgroup pointing out that the Panel has requested that the Workgroup reviews the model, considers the value of the impact of the proposal and provides a view of whether the Modification should/should not be classed as a Self-Governance Modification.

### 3. Next Steps

Modification to be developed alongside UNC Modification 0644 (and indirectly DESC), and for parties to provide responses to the allotted actions at the appropriate Workgroup meetings.

PG noted that the main items for inclusion on the next Workgroup meeting agenda are:

- Consideration of Amended Modification,
- Consideration of ROM requirements, and
- Development of the Workgroup Report.

### 4. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
12:30 Tuesday 01 May 2018	St Johns Hotel, 651 Warwick Road, Solihull. B91 1AT	Standard Agenda items

**Action Table (as at 22 March 2018)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	22/03/18	1.2	To ensure that a Rough Order of Magnitude (ROM) request for 0652 is raised once sufficient information is available.	Joint Office (CS/BF)	<b>Pending</b>