Market Trials
Accelerated Governance Process
8 October 2015

The Issue

- Market Trials Level 2 commences 2 November 2015.

- Market Trials Testing will take place between Xoserve and Market participants.

- This may lead to a number of issues which may necessitate a change to the approved, baselined file formats and heirarchies.

- These changes require progressing in an expedient manner so that re-test can take place.

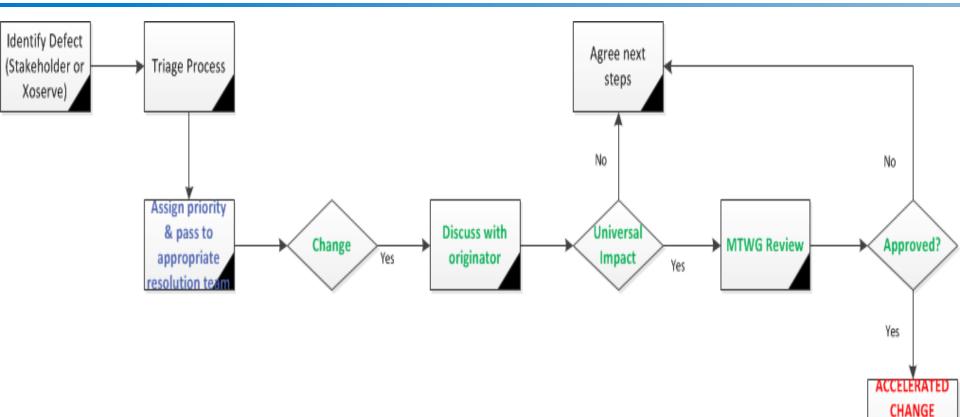- Current UKLC approval timelines are too slow to deal with this.

Accelerated Fortnightly Proposal

- Aims to facilitate proposed changes to be progressed through the approval process in an expedient manner.

- Meeting will be T-con.

- Will be cancelled if no changes required.

- Will commence to coincide with start of MT2.
    - Runs to end MT3/4 or beyond?

- UKLC administered by Joint Office.

- Allows any change to be approved expediently and development to commence by all stakeholders.

- Approved changes will be dropped into MT programme as per the Release Schedule.
    - These dates have yet to be defined

- The 'Accelerated' process covers a 19 day cycle from issue of FF changes to approval or rejection.

- Shipper Rep period reduced from 10 to 5 days

- 5 day response period for Xoserve.

- Discussion of proposed FFs in UKLC prior to approval meeting.

- Monthly UKLC will continue for BAU (Reporting & Non Nexus approvals)

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Market Trials Defect Assessment Process

UKLC Fortnightly Cycle

	W	Th	F	M	Tu	W	T	F	M	Tu	W	Th	F	M
UKLP	Ensure file formats are amended and changes handed to IE by 12noon			SME on hand if required for UKLC T-con to walkthrough changes			Reps received	*Respond to Representations*				Responses to IE by 12noon		*May attend UKLC if required to explain change in detail
IE	Issue CP by 3pm			Attend UKLC T-con for walkthrough of changes			Collate reps and issue to UKLP by 3pm					Collate responses and issue to UKLC distribution list by 3pm		Attend UKLC T-con – seek approval
UKLC	Receive CP			Attend UKLC T-con for walkthrough of changes								Review Reps		Attend UKLC T-con

Submit representations by 3pm Thursday

Timeline for Changes

Week 1
- **Wed**   **CP1 Issued to Industry. (3pm)**
- **Thu**   **CP1 Rep Period starts.**

Week 2
- **Mon**   **CP1 discussed at UKLC.**
- **Thu**   **CP1 Rep Period closes out. (3pm)**
- **Fri –Thu**   **Xoserve responds to reps on CP1**

Week 3
- **Thu**   **Xoserve issue responses (3pm deadline)**
- **Mon**   **Xoserve seek approval for CP1 at UKLC**
        CP2 discussed at UKLC
- **Wed**   **CP2 Issued to Industry (3pm)**

❖Each UKLC will have 2 agenda items 1) to discuss the new Change Pack and 2) approve the previous fortnight's Change Pack

Comparison

Normal Process	Proposed "Accelerated" Process
Meets once per calendar month	Meets fortnightly
10 day rep period for shippers	6 day rep period for shippers
5 day response period for Xoserve	5 day response period for Xoserve
Total 30/31 day cycle	Total 19 day cycle
Face to Face / T-Con	T-Con
Administered by Joint Office	Administered by Joint Office

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Market Trials Considerations

- Defect classified as
  - Fault e.g. An organisation has incorrectly built the file. (UKLC not req'd.)
  - Change e.g. Process doesn't work. New Process or revised FFs req'd.
- Changes will be global changes and not organisation specific.
- Need to limit the number of changes in each Change Pack to 20.
  - Due to resourcing and timescale issues.
  - Potential to prioritise critical MT files.
- Meeting will deal exclusively with global 'Must Have' changes only.
- Changes will have been agreed through MTWG in the up-front process.
  - UKLC should be able to minimise debate because of this.
- Release timetable not yet defined.
  - N.B. MT L2 approach walkthrough is scheduled for 8 Oct where this will be addressed.

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General Considerations

- Any changes identified via UAT will fall into this process.

- Shippers get early visibility of the Changes.

- Expedient approval gives stakeholders more certainty, which enables them to develop and build solutions.

- What is the escalation process in the event of a dispute?
    - Currently UNCC. Sits monthly do we need an alternative?

- Not all concerned shippers attend UKLC. (Constituency voting)
    - Do we need to widen the scope of attendees?

- Normal monthly UKLC will be utilised for non-Nexus business.

- First review T-con will be 16 November.

- First approval and review T-con will be 30 November.

- Changes will be global changes and not organisation specific.