

RbD Audit Sub Committee Minutes

Thursday 29 January 2009

31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (secretary)	HC	Joint Office of Gas Transporters
Brian Durber	BD	E.ON UK (Member)
Linda Whitcroft	LW	xoserve
Lorraine McGregor (Teleconference)	LM	Scottish Power (Member)
Mark Jones	MJ	Scottish and Southern Energy (Member)
Mitch Donnelly	MD	Centrica (Member)
Rosie McGlynn	RM	EDF Energy
Simon Howe	SH	RWE Npower (Member)

1. Status Review

BF welcomed all the members to the meeting, which was quorate.

1.1. Minutes from October 2008 RbD Audit Sub Committee

The Minutes of the previous meeting were approved.

1.2. Review of Actions from the October 2008 RbD Audit Sub Committee

Action RbD1001: All members to provide a vote at the January 2009 Meeting on whether to suspend the 2010 audit, if any member cannot be present this vote must be provided by proxy.

Action Update: All members voted see item 2. **Complete**

2. RbD Audit Governance Arrangements

Of the 5 members present all 5 agreed to suspend the 2010 audit.

Action RbD 0101: Joint Office to report to Panel and UNC Committee the recommendation of the RbD Audit Sub Committee not to conduct an audit for 2010.

It was agreed that the committee would need to meet again April to consider the 2008 Audit Report and then again in January 2010 to consider the 2011 audit.

The members discussed future auditor appointments and agreed that any period could be set for the audit if an auditor was appointed in 2010.

3. Diary Planning for Sub Committee

10:00, Thursday 23 April 2009, Holiday Inn, 61 Homer Road, Solihull

10:00, Thursday 28 January 2010, Solihull venue to be confirmed.

Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RbD1001	23.10.08	2.0	All members to provide a vote at the January 2009 Meeting on whether to suspend the 2010 audit, if any member cannot be present this vote must be provided by proxy.	All Members	Action: Complete
RbD0101	29.01.09	2.0	Joint Office to report to Panel and UNC Committee the recommendation of the RbD Audit Sub Committee not to conduct an audit for 2010.	Joint Office	Action: Pending