

## RbD Audit Sub Committee Minutes

Thursday 23 October 2008

31 Homer Road, Solihull

### Attendees

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (secretary)	HC	Joint Office of Gas Transporters
Alan Raper	AR	National Grid Distribution
Brian Durber	BD	E.ON UK ( <b>Member</b> )
Chris Warner	CW	National Grid Distribution
Heidi Martin	HM	RWE Npower (Alternate)
Joanna Ferguson	JF	Northern Gas Networks
Joel Martin	JM	Scotia Gas Networks
Linda Whitcroft	LW	xoserve
Mark Jones (teleconference)	MJ	Scottish and Southern Energy ( <b>Member</b> )
Mitch Donnelly	MD	Centrica ( <b>Member</b> )
Simon Trivella	ST	Wales and West Utilities

### Apologies

James Boraston	JB	RWE Npower ( <b>Member</b> )
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## 1. Status Review

BF welcomed members to the meeting, which was quorate.

### 1.1. Minutes from July 2008 RbD Audit Sub Committee

The Minutes of the previous meeting were approved.

### 1.2. Review of Actions from the April 2007 RbD Audit Sub Committee

None to Review.

## 2. RbD Audit Governance Arrangements

LW confirmed that the UNC Committee has voted for the suspension of the 2009 RbD audit. She confirmed that the RbD Audit Sub-committee would need to consider the 2010 audit at the January 2009 meeting. She recommended an Agenda item for the January RbD Audit Sub Committee and the UNC Committee February Committee.

MD explained that the terms and conditions of the RbD Audit have not been changed and that the RbD Audit Sub-committee had previously agreed that there would be little benefit conducting an audit on the existing basis. The members agreed that there would be little benefit conducting an audit.

The view of members was not to hold a 2010 audit but that this would be voted on in January. It was agreed that no preparation should be undertaken for a 2010 audit.

**Action RbD1001:** All members to provide a vote at the January 2009 Meeting on whether to suspend the 2010 audit, if any member cannot be present this vote must be provided by proxy.

It was agreed that a modification was required to change the auditing process, it was envisaged this would extend further than just the current RbD Audit.

LW confirmed that the Feeder Process Audit Approach and Audit Report had been provided to members. She requested if members could approve the Report for publication to RbD Shippers. All members approved the report for circulation.

LW reported that the final Ernst Young report for the year end would be available early next year and that an April meeting would need to be scheduled.

MD requested if future RbD and SoS sub committee meetings could be scheduled prior to the start of Distribution Workstream meetings scheduled on the same day. The group agreed to this proposal.

### 3. AOB

None

### 4. Initial Diary Planning for Sub Committee

10:15, Thursday 29 January 2009, at 31 Homer Road, B91 3LT

10:00, Thursday April 2009, at Solihull Venue to be confirmed.

### Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RbD1001	23.10.08	2.0	All members to provide a vote at the January 2009 Meeting on whether to suspend the 2010 audit, if any member cannot be present this vote must be provided by proxy.	All Members	Action: Pending