

RbD Audit Sub Committee Minutes
Thursday 23 April 2009
Holiday Inn, 61 Homer Road, Solihull

Attendees

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (secretary)	HC	Joint Office of Gas Transporters
Brian Durber	BD	E.ON UK (Member)
Chris Hill	CH	RWE Npower (Alternate)
Dave Watson	DW	British Gas/Centrica (Alternate)
Linda Whitcroft	LW	xoserve

Aplogies

Mark Jones	MJ	Scottish and Southern Energy (Member)
Lorraine McGregor	LM	Scottish Power (Member)
Mitch Donnelly	MD	British Gas/Centrica (Member)
Simon Howe	SH	RWE Npower (Member)

1. Status Review

BF welcomed all the members to the meeting, which was quorate.

1.1. Minutes from January 2009 RbD Audit Sub Committee

The Minutes of the previous meeting were approved.

1.2. Review of Actions from the January 2009 RbD Audit Sub Committee

Action RbD 0101: Joint Office to report to the UNC Committee the recommendation of the RbD Audit Sub Committee not to conduct an audit for 2010.

Action Update: BF confirmed that the report to the UNC Committee to suspend the RbD audit has been programmed for May 2009 meeting. **Complete**

2. RbD Audit Report and Feeder Process Report

LW confirmed that the auditor have not found any errors during the audit.

BD asked for clarification of the acronym BLS. LW confirmed that this stands for: Before Line in the Sand.

All members and alternates present approved the publication of the final RbD Audit Report for period ended 31 December 2008.

Mark Jones approved the RbD Auditor's Report and the Feeder Process Findings Report via email prior to the meeting.

Post Meeting Note: Lorraine McGregor approved the RbD Auditor's Report and the Feeder Process Findings Report via email after the meeting.

Action RbD 0401: All members who did not attend or did not confirm their alternate to email the Joint Office whether to approve the final Audit Report for period ended 31 December 2008 for publication

It was agreed that the committee would meet again in January 2010 to consider the 2011 audit.

3. Diary Planning for Sub Committee

10:00, Thursday 28 January 2010, Solihull venue to be confirmed.

Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RbD0101	29.01.09	2.0	Joint Office to report to Panel and UNC Committee the recommendation of the RbD Audit Sub Committee not to conduct an audit for 2010.	Joint Office	Action: Complete
RbD0401	23.04.09	2.0	All members who did not attend or did not confirm their alternate to email the Joint Office whether to approve the final Audit Report for period ended 31 December 2008 for publication	All Members	Action: Pending Post Meeting Note: Action completed on 24.04.09