

Project Nexus Workgroup Minutes
Wednesday 19 March 2014
at 31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Ben Trasler	(BT)	Opus
Bryan Hale*	(BH)	EDF Energy
Carl Whitehouse	(CWh)	First-utility
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Eleanor Laurence*	(EL)	EDF Energy
Elaine Carr	(EC)	ScottishPower
Emma Lyndon	(EL)	Xoserve
Emma Smith	(ES)	Xoserve
Fiona Cottam	(FC)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates
Graham Wood	(GW)	British Gas
Huw Comerford	(HC)	Utilita
James Hill	(JHi)	EDF Energy
James Rigby	(JR)	RWE npower
Kathryn Allen	(KA)	RWE npower
Leigh Chapman	(LC)	first-utility
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Michele Downes	(MD)	Xoserve
Sue Cropper	(SC)	British Gas

* *via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/nexus/190314

1. Introduction and Status Review

1.1. Review of Minutes

The minutes of the previous meeting were accepted.

1.2. Review of Actions

NEX01/02 (formally 0440 01/01): National Grid Distribution (CW) to discuss with C Wood (Dentons) how best to present the legal text and to even consider super imposing against the 0432/0434 legal text to make tracking the changes easier for all parties to understand.

Update: CW advised that work remains ongoing whilst BF pointed out that it is expected that the matter would be discussed in more detail at future UNCC meetings. Consensus was to create a new issue and close the action. **Closed**

NEX01/03 (formally 0440 01/02): ES Pipelines (AP) to investigate whether or not the initial determination of the AQ by the iGT for premises not already contained within the

AQ calculation table for the purposes of determining the AIGTS AQ is also 'covered off' in the IGT UNC and also to approach GH for an explanation of why paragraph IGTD Section D2.1.2 is important to the iGTs.

Update: In the absence of an iGT representative, BF agreed to try to contact either A Pearce (ESP) or G Howard (GTC) to obtain an update in time for consideration at the next meeting. **Carried Forward**

NEX02/01: All parties to review the 'UK Link Programme Business Transition Process Approach' document and provide their feedback to Xoserve by no later than close of play on Friday 21 February to enable consideration at the 05 March meeting.

Update: MD advised that she had received no responses, and as a consequence asked if the document could be approved – the Workgroup approved the document as published. **Closed**

NEX02/02: British Gas (SC) to provide a copy of the British Gas data to Xoserve from the analysis to enable them to then run examples and to also look to providing a breakdown of the 500k MPRNs by AQ banding.

Update: SC explained that on further investigation, her colleagues advised that BG's information format would not be suitable for release to Xoserve. However, she has provided a 'Further Analysis on Meter Reading Validation Tolerances proposed by Project Nexus' presentation for consideration later in the meeting – please refer to item 3.1.6 below for more details. **Closed**

NEX02/03: Xoserve (FC/MD) to analyse the British Gas data and provide comments / views in time for consideration at the next meeting.

Update: In line with action NEX02/02, it was also agreed to close this action. **Closed**

1.3. Pre Modification Discussions (10mins/item)

No new pre (draft) modification discussions were deemed necessary.

2. Workgroups

2.1 0467 – Project Nexus – iGT Single Service Provision; data preparation

(Report due to Panel on 17 April 2014) – Papers at:
www.gasgovernance.co.uk/0467/050214

2.2 0473 – Project Nexus – Allocation of Unidentified Gas

(Report due to Panel on 19 June 2014) – Papers at:
www.gasgovernance.co.uk/0473/050214

2. Issues and topics for discussion

3.1 High Level Workgroup Issues

3.1.1 RAID Log

MD advised that no new risks / issues had been raised since the last meeting and that the log would be reviewed again at the next meeting.

CW suggested that any delay in the delivery of the iGT039 modification could / would pose a potentially significant risk to the implementation of Modification 0440 and possibly impact Project Nexus.

Moving on, MD asked parties to take a closer look at the document as published on the Joint Office web site and pay particular attention to the 'requirements tab' with a view to providing their feedback at the next meeting.

Action NEX03/01: All parties to review the RAID log, and specifically the 'requirements tab' and provide feedback at the next meeting.

3.1.2 Project Plan

MD indicated that there had been no changes to the plan since the previous meeting.

A copy of the document is available under 'Management Documentation' at:

<http://www.gasgovernance.co.uk/nexus/ManagDoc>

3.1.3 BRD Updates

MD pointed out that the iGT Agency Services BRD had been updated to align with previous Workgroup discussions, especially the 'requirements' aspects. She also asked parties to note that this does not change the UNC 0440 'Project Nexus – iGT Single Service Provision' modification.

Action NEX03/02: All parties to review the latest version of the iGT Agency Services BRD (v2.1 dated 18/02/2014) and provide feedback at the next meeting.

3.1.4 Funding Arrangements

During a brief discussion the Workgroup concluded that the matter had been resolved by Ofgem's recent communication relating to the Project Nexus funding arrangements. It was agreed that this item could now be removed from future agendas.

3.1.5 Transitional Arrangements

Nexus Workgroup – Transition presentation

MD provided a brief overview of the Xoserve presentation whilst also cross referencing to the 'SPA Activities' area of the Indicative Transition Topic Schedule document.

In recognising that Unique Sites and CSEP Supply Points are excluded from the transitional considerations, it was also noted that the AUGÉ (modification) transitional aspects would be addressed as a separate issue.

In considering the 'Terms & Definitions' slide, MD agreed to add some additional clarity around the cut-over timings.

In looking at the various summary tables it was agreed to add a column to identify potential UNC impacts. As far as the 'Supply Point Class' slide was concerned, the proposal was agreed and it was noted that parties could move supply points that were migrated from the default Class over to their elected Class 2 post 'go-live'. MD believed that the system would be able to cater for such an exercise should it happen.

In considering the 'Supply Point Offers' slide, MD advised that Xoserve analysis suggests that there would need to be Offers at 'go-live' being invalidated due to them being based on DM/NDM arrangements and care is needed to try to avoid developing business rules / system solutions that would only run for a short period of time (i.e. 6 months). ES added that I&C contracts that apply from 01 October would already be confirmed at this stage – the proposal to invalidate all Offers was accepted by the Workgroup members present.

When asked whether or not UNC Modification 0477 'Supply Point Registration – Facilitation of Faster Switching' would potentially impact on the confirmation process, ES referred back to the 'in flight' explanation on slide 3. In short this provision only relates to any outstanding (LSP) live offers present as at 30 September and furthermore, anything lacking a confirmation would be invalidated / rejected.

Moving on to consider 'Supply Point Referrals', ES confirmed that any sites where the AQ is/was lower than the DM mandatory threshold would be classed as DMV's. CW agreed to double check whether or not UNC Modification 0345 'Removal of Daily Metered voluntary regime' potentially impacts on these proposals.

In considering the 'Supply Point Confirmations', MD confirmed that as far as any rolling AQ changes are concerned, parties would be notified and asked to move them to a different class along with making the appropriate equipment changes to go with the move.

In closing, MD agreed to provide additional clarity around the number of Non-effective days and to look to provide various examples for consideration at the next meeting.

Action NEX03/03: All Shippers to review the proposed transition arrangements for Supply Point Administration activities and provide their views at the next meeting.

Action NEX03/04: Xoserve (MD) with regard to the proposed Supply Point Administration activities to provide additional clarity around the number of Non-effective days and to look to provide various examples for consideration at the next meeting.

Indicative Transition Topic Schedule

MD provided a brief overview of the document during which CW suggested that UNC Modification 0491 'Change implementation date of Project Nexus to 1st April 2016' would potentially impact on some of the other transitional topic areas such as AQ and would need considering in due course.

It was suggested that the iGT Supply Points topic area currently residing under Reconciliation might be better placed within the iGT Supply Points area.

It was felt that there would be significant benefit in adding these dates to the overall project plan.

Action NEX03/05: Xoserve (MD) to look to building in the Indicative Transition Topics in to the overall project plan (including dates, anticipated durations needed to review and approve).

3.1.6 Uniform Network Code Validation Rules

Further Analysis on Meter Reading Validation Tolerances proposed by Project Nexus presentation

SC provided a brief overview of the British Gas presentation focusing attention on the 'Results' table on slide 4. SC suggested that the data indicates that it is the lower tolerances (at the initial tolerance check) that are the major cause for concern. It was noted that in previous discussions the Workgroup had agreed that it is only proposed to apply the flags for sites where a read is inconsistent with the previous read patterns.

In considering the 'Options for improved read validation business rules' slide, a new action was placed against Xoserve (FC/MD) to examine the proposed options with an eye to providing an informed view on the preferred solution(s) so that the PNUNC could consider in due course.

It was acknowledged that the matter had already been heavily debated and that care would be needed in identifying workable options whilst seeking to avoid recreating a USRV style process.

Action NEX03/06: Xoserve (FC/MD) to examine the proposed options (in the British Gas 'Further Analysis on Meter Reading Validation Tolerances proposed by Project Nexus' presentation) with an eye to providing an informed view on the preferred solution(s) so that the PNUNC could consider in due course.

3.1.7 Performance Assurance

BF advised that work is ongoing in this area and the PAF Workgroup is seeking agreement of the business rules over the next few meetings. It is anticipated that once this piece of work is completed, an update would be provided to the Project Nexus Workgroup.

3.2 New Issues

During a very brief discussion, the Workgroup concluded that it was not necessary to raise a new issue to cater for the proposed UNC 0491 'Change implementation date of Project Nexus to 1st April 2016' modification changes.

4. Any Other Business

None.

5. Diary Planning

The following meetings are scheduled to take place during 2014:

Time/Date	Venue	Workgroup Programme
10:30 Wednesday 02 April	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0473
10:30 Tuesday 15 April	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0473
10:30 Monday 12 May	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467 & 0473
10:30 Wednesday 04 June	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467 & 0473
10:30 Wednesday 18 June	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467
10:30 Tuesday 08 July	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467
10:30 Tuesday 22 July	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Monday 11 August	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 09 September	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 07 October	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 04 November	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 09 December	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX01/02 (formally 0440 01/01)	28/01/14	1.2	To discuss with C Wood (Dentons) how best to present the legal text and to even consider super imposing against the 0432/0434 legal text to make tracking the changes easier for all parties to understand.	National Grid Distribution (CW)	Closed
NEX01/02 (formally 0440 01/02)	28/01/14	1.2	ES Pipelines (AP) to investigate whether or not the initial determination of the AQ by the iGT for premises not already contained within the AQ calculation table for the purposes of determining the AIGTS AQ is also 'covered off' in the IGT UNC and also to approach GH for an explanation of why paragraph IGTAD Section D2.1.2 is important to the iGTs.		Carried Forward
NEX02/01	05/02/14	3.1.5	To review the 'UK Link Programme Business Transition Process Approach' document and provide their feedback to Xoserve by no later than close of play on Friday 21 February to enable consideration at the 05 March meeting.	All	Closed
NEX02/02	05/02/14	4.1	To provide a copy of the British Gas data to Xoserve from the analysis to enable them to then run examples and to also look to providing a breakdown of the 500k MPRNs by AQ banding.	British Gas (SC)	Closed
NEX02/03	05/02/14	4.1	To analyse the British Gas data and provide comments / views in time for consideration at the next	Xoserve (FC/MD)	Closed

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			meeting.		
NEX03/01	19/03/14	3.1.1	To review the RAID log, and specifically the 'requirements tab' and provide feedback at the next meeting.	All	Update due at 02 April 14 meeting.
NEX03/02	19/03/14	3.1.3	To review the latest version of the iGT Agency Services BRD (v2.1 dated 18/02/2014) and provide feedback at the next meeting.	All	Update due at 02 April 14 meeting.
NEX03/03	19/03/14	3.1.5	To review the proposed transition arrangements for Supply Point Administration activities and provide their views at the next meeting.	All Shippers	Update due at 02 April 14 meeting.
NEX03/04	19/03/14	3.1.5	With regard to the proposed Supply Point Administration activities to provide additional clarity around the number of Non-effective days and to look to provide various examples for consideration at the next meeting.	Xoserve (MD)	Update due at 02 April 14 meeting.
NEX03/05	19/03/14	3.1.5	To look to building in the Indicative Transition Topics in to the overall project plan (including dates, anticipated durations needed to review and approve).	Xoserve (MD)	Update due at 02 April 14 meeting.
NEX03/06	19/03/14	3.1.6	To examine the proposed options (in the British Gas 'Further Analysis on Meter Reading Validation Tolerances proposed by Project Nexus' presentation) with an eye to providing an informed view on the preferred solution(s) so that the PNUNC could consider in due course.	Xoserve (FC/MD)	Update due at 02 April 14 meeting.