

## Standards of Service Sub-Committee Minutes

Thursday 28 July 2011

31 Homer Road, Solihull, B91 3LT

### Attendees

|                          |    |                                  |
|--------------------------|----|----------------------------------|
| Bob Fletcher (Chair)     | BF | Joint Office of Gas Transporters |
| Lorna Dupont (Secretary) | LD | Joint Office of Gas Transporters |
| Brian Durber (Member)    | BD | E.ON UK                          |
| Chris Hill               | CH | first:utility                    |
| David Watson             | DW | British Gas                      |
| Joanna Ferguson          | JF | Northern Gas Networks            |
| Jonathan Wisdom (Member) | JW | RWE npower                       |
| Mark Jones (Member)      | MJ | SSE                              |
| Richard Jones            | RJ | Xoserve                          |
| Simon Trivella           | ST | Wales & West Utilities           |

### 1. Introduction and Status Review

BF welcomed attendees to the meeting.

#### 1.1 Minutes of previous meeting (28 April 2011)

The minutes of the previous meeting were accepted.

#### 1.2 Review of Actions

**SoS0401:** Xoserve to remove the MSL17 Meter Asset Amendments invoice item and the FSG I&C small supply points Standards of Service Reporting item from the MOD565 Report.

**Update:** RJ confirmed that this had been done. **Closed**

### 2. Review of Standards of Service

No comments.

### 3. Performance and Payments to Date

No comments.

### 4. Any Other Business

None raised.

### 5. Diary Planning

The next meeting is scheduled as follows:

Thursday 27 October 2011, 10:00, 31 Homer Road, Solihull B91 3LT

**Action Table: Standards of Service - 28 July 2011**

| <b>Action Ref</b> | <b>Meeting Date</b> | <b>Minute Ref</b> | <b>Action</b>  | <b>Owner</b> | <b>Status Update</b> |
|-------------------|---------------------|-------------------|--|--------------|----------------------|
| SoS0401           | 28/04/11            | 1.2               | Remove the MSL17 Meter Asset Amendments invoice item and the FSG I&C small supply points Standards of Service Reporting item from the MOD565 Report. | Xoserve (RJ) | Closed               |