

**UNC Workgroup 0593 / iGT095 Minutes**  
**Provision of access to Domestic Consumer data for Price**  
**Comparison Websites and Third Party Intermediaries**  
**Thursday 22 June 2017**  
**at Elexon 350 Euston Road, London NW1 3AW**

**Attendees**

Andrew Margan	(AM)	British Gas
Andy Clasper	(ACI)	Cadent
Andy Smith*	(AS)	British Gas
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Chris Warner	(CW)	Cadent
Colette Baldwin	(CB)	E.ON Energy
Dan Simons	(DS)	Gemserv
David Addison	(DA)	Xoserve
David Reilly	(DR)	Ofgem
Deborah Brace*	(DB)	National Grid NTS
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
Gavin Anderson*	(GA)	EDF Energy
Hilary Chapman	(HC)	Scotia Gas Networks
John Welch	(JW)	npower
Jon Dixon	(JD)	Ofgem
Karen Visgarda (Secretary)	(KV)	Joint Office
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Nicky Rozier	(NR)	BUUK Infrastructure
Rachel Bird	(RB)	Gemserv
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Rob Johnson	(RJ)	ESP
Shanna Key	(SK)	Northern Gas Networks
Steve Ladle	(SL)	Gemserv
Tahera Choudhury	(TC)	Xoserve
Tom Andrews*	(TA)	Cornwall Energy

\* via teleconference

Copies of all UNC meeting papers are available at: <http://www.gasgovernance.co.uk/0593/220617>

The UNC Workgroup Report is due to be presented at the UNC Modification Panel by 20 July 2017.

## **1.0 Introduction to Joint Governance Workgroup Meeting and Review of Minutes**

BF welcomed all to 0593/iGT095 Workgroup meeting.

### **1.1. Review of Minutes (25 May 2017)**

The minutes of the previous meeting were approved.

## 2.0 Consider and review the draft Variation Requests

SK provided an overview of the amended solution as defined in the draft Variation Request and she said this had been changed in line with the content of letter from the CMA. She said following this letter, she had now updated the solution section of the modification regarding the Telephone Solution and the API solution, noting that DES had been removed from solution.

A general discussion took place surrounding meter mechanism and how Pre-Payment Metering could be used as a way to cherry pick sites. JD said any concerns were somewhat limited due to Smart Metering taking place and the removal of older forms of pre-payment meters. He said he would investigate this matter further to add clarity and reassurance. DS said that Gemserv had undertaken a similar discussion within the Electricity Sector and the conclusion was that a Pre-Payment Meter was a positive thing.

### **New Action 0601: Ofgem (JD) to provide a view on whether the meter mechanism code should be included in the data items provided.**

SL posed the question as to which annual quantity was to be used in relation to the AQ's, how would this be impacted by rolling AQ. SK said she had amended the wording accordingly, but was more than willing to alter the specific wording further, if that was required. A lengthy general discussion then took place regarding the PCW and TPI's from an Internet and overall definitions perspective, were TPIs limited to those who were internet based. SK said she had been guided by the wording that was in the CMA Order. It was then agreed that the wording needed only to say 'Price Comparison Website' PCW for the Internet aspect, as the definition included internet based TPIs.

CW said he had concerns about the content and context of the Legal Text in relation to the amended solution and he strongly urged SK to ask their Legal Team to ensure this was appropriate and aligned to Code and its definitions. SL also added that he had concerns that the Legal Text was not delivering the solution either, in its present form. SK reiterated that she had only changed the 'Why Change Section' within the Modification and that she would ensure the Legal Text was appropriate for the updated solution that had been discussed. FM wanted to know in relation to the 'Why Change Section' that the CDSP had requested this new section be added and he asked if the Shippers had confidence that the CDSP would adhere to what was stated in this section and how this would be demonstrated going forwards.

A lengthy and protracted general discussion took place about the solution itself and AMa said he wanted to see a draft Technical Solution and Contract presented to DSC Change Management Committee to aid clarity and to provide confidence that this was a robust proposal. TC said that the Contract had already previously been sent to the DSC Contract Management Committee and there had been no feedback that further detail or an explanation was required. AMa said he wanted this matter to be discussed at the DSC Change Management Committee meeting regarding the amended solution and BF agreed that this would be the right route in terms of the authorisation process. NR said she did not want this to hold up the process and said she did not want the modification to be rejected again, and that more work had already been undertaken on the Technical solution and the associated permissions. TC said she would provide further information regarding the Technical Solution at the next DSC Change Management Committee meeting.

SK then agreed to amend the draft Variation and the implementation section in-line with the discussions that had taken place, together with re-assessing the Legal Text to ensure it aligned with the amended solution.

### **New Action 0602: Northern Gas Networks (SK) to amend the draft Variation and the implementation section, together with re-assessing the Legal Text to align with the amended solution.**

BF and SL agreed that in order to progress this modification further in time to present it at the July Panel, that this should be discussed within the iGT Workgroup meeting being held on 04 July 2017 at Gemserv and all were in agreement with this proposal.

### 3.0 Review the new draft Privacy Impact Assessment (PIA)

TC provided an overview of the industry discussions that had taken place with the CMA and said that the subsequent letter from the CMA had been published on the 12 June 2017, and that it was very encouraging. She said that there was an understating of the restrictions regarding the DES solution and that API solution was now the proposal, with the interim 'Telephone Solution' that had been proposed, and would meet the order as defined by the CMA. TC added that this solution could be developed in a relatively short time frame, but explained the normal service agreements and confidential aspects would have to be addressed in the first instance, and that she was not at liberty to give a clear or confirmed timeline at this stage.

TC then overviewed the PIA document itself, drawing specific attention to relevant changes and amendments as necessary. SL wanted to know in respect of changing the Legal Text, what would be the best source of Data to be used. DA said that this was not listed in the source for the Data items and CW said that in actual fact, some were listed in UNC Section M. BF asked if some of the definitions could come from SPAA or RGMA rather than the Code.

A general discussion then took place surrounding definitions and the impact of this information in relation to the consultation on the PIA. BF suggested that the initial consultation could be submitted to the DSC Change Management Committee for views on the Privacy Impact Assessment (PIA) and then these representations could be assessed at the meeting on 04 July 2017. It was agreed that TC would send the specific information to the DSC Change Management Committee for initial consultation views in readiness for the meeting on 04 July 2017 at Gemserv.

TC then overviewed the Risk Table within the PIA solution and it was agreed she would update this accordingly following discussions within the Workgroup, but also following the consultation responses.

**New Action 0603: Xoserve (TC) to update the Risks Table within the PIA document and to add in any other Risks as raised via the DSC Change Management Committee consultation process.**

### 4.0 Develop/complete the Workgroup Final Modification Report – Supplemental Report

Not discussed in this meeting.

### 5.0 Review of Outstanding Actions

**0304:** All parties to consider Shipper/Supplier Data Controller aspects and provide views at the April 2017 Workgroup meeting.

**Update:** AMa said that one view had been received from one Shipper and it was agreed this action could now be closed. **Closed**

**0306:** Xoserve (AMi) to consider what would be required for any consumer consent agreements and provide a view at the April 2017 Workgroup meeting.

**Update:** TC confirmed that this action content had now been incorporated within the modification and the Contract Committee, and so the action could now be closed. **Closed**

**6.0 AOB**

None.

**7.0 Next Steps - timetable**

BF confirmed the next meeting would take place on 04 July 2017 at the Gemserv Offices as this was going to be incorporated within the iGT meeting on that day and, the Workgroup would look to:

- Review the PIA
- Review the amended Variation
- Review the Legal Text (if available)
- Develop/complete the Workgroup Supplemental Report

**8.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Tuesday 04 July 2017	Gemserv, 8 Fenchurch Place, London EC3M 4AJ	Standard agenda plus <ul style="list-style-type: none"> <li>• Review the PIA</li> <li>• Review the amended Variation</li> <li>• Review the Legal Text (if available)</li> <li>• Develop/complete the Workgroup Supplemental Report</li> </ul>

**Action Table (22 June 2017)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0304	23/03/17	2.0	To consider Shipper/Supplier Data Controller aspects and provide views at the April 2017 Workgroup meeting.	All parties	<b>Closed</b>
0306	23/03/17	2.0	To consider what would be required for any consumer consent agreements and provide a view at the April 2017 Workgroup meeting.	Xoserve (AMi)	<b>Closed</b>
0601	22/06/17	2.0	Ofgem (JD) to provide a view on whether the meter mechanism code should be included in the data items provided.	Ofgem (JD)	<b>Pending</b>

**Action Table (22 June 2017)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0602	22/06/17	2.0	Northern Gas Networks (SK) to amend the draft Variation and the implementation section, together with re-assessing the Legal Text to align with the amended solution.	Northern Gas Networks (SK)	<b>Pending</b>
0603	22/06/17	3.0	Xoserve (TC) to update the Risks Table within the PIA document and to add in any other Risks as raised via the DSC Change Management Committee consultation process.	Xoserve (TC)	<b>Pending</b>