

**Meeting of Representatives to be held at 10:00 on Friday 13<sup>th</sup> September 2013  
by teleconference**

**Dial in details: 020 7950 1251 followed by 61858003#**

## **Agenda**

23.1 Minutes of last meeting and actions arising

23.2 Appointment of Modification Panel Chair

23.3 Joint Office Budget Report

23.4 Annual Review of JGAA

23.5 Review of Risks

23.6 AOB

23.7 Date and Content of Next Meeting

### **Action Summary 08 February 2013**

<b>Action Ref</b>	<b>Meeting Date(s)</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
JGAC 16/02	20/10/10	16.4	Produce a formal version of the revised JGAA for subsequent submission to Ofgem	WWU legal	<b>Completed</b>
JGAC 21/01	07/09/12	21.5	Circulate a word version of the ECQ methodology documents to allow others to record comments	NG NTS (RH)	<b>Completed</b>
JGAC 21/02	07/09/12	21.5	Review the ECQ methodology and provide comments and/or approval of the document by email	All	<b>Completed</b>
JGAC 02/01	08/02/13	22.3	Circulate the revised JGAA, allowing one week for any final comments	Joint Office (TD)	<b>Provided alongside minutes</b>
JGAC 02/02	08/02/13	22.3	Circulate the agreed budget	Joint Office (TD)	Provided alongside minutes