

Governance Workstream Minutes

Thursday 21 September 2006

350 Euston Road, London

Attendees

Tim Davis (Chair)(TD) Joint Office
 Alan Raper (AR) National Grid UKD
 Beverley Grubb (BG) Scotia Gas Networks
 Christiane Sykes (CS) Statoil
 Chris Wright (CW) British Gas Trading
 David Edward (DE) Ofgem
 John Bradley (JB) Joint Office
 Julian Majdanski (JM) Joint Office
 Mike Young (MY) British Gas Trading
 Phil Broom (PB) Gaz de France ESS
 Ritchard Hewitt (RH) National Grid NTS
 Simon Trivella (ST) WWU

1. Minutes from Previous Workstream

Were accepted without amendment.

2. Review of Actions

GOV 1018 BG to provide a scope and status update on a “house keeping” Proposal for the Modification Rules.

BG reported that she was considering this

Carried Forward

3. Modifications

Ofgem had indicated that it would be making a decision by 29 September 2006 on the following Modification Proposals:

- 0053: “Extending established Uniform Network Code governance arrangements to include the Network Code Operations Reporting Manual referenced in Section V9.4”
- 0056: “Extending established Unified Network Code governance arrangements to include the Code Credit Rules referenced in section V3.1.2”
- 0059: “Extending Established Unified Network Code governance arrangements to include the Network Code Validation Rules document referenced in Section M1.5.3”
- 0063: “Extending established Uniform Network Code governance arrangements to include the GRE Invoice Query Incentive Scheme Methodology document referenced in Section S4.6”
- 0064: “Extending established Uniform Network Code governance arrangements to include the CSEP Ancillary Agreement document referenced in Section J 5.9”

Whilst the Modification Report had been with Ofgem for decision for over four months, the Modification Panel had agreed to defer consideration until its October meeting.

4. Topics

4.1. Topic 010GOV: Workstream Organisation

TD gave a presentation on the impact of Modification Proposal 0078. The Proposer would need to attend a Panel meeting to support a variation request – not a representative. The original Proposal would lapse and the varied Proposal would be given a new number. Attendees suggested it could use the old number with a trailing letter added, i.e. 0000V. This approach was agreed. TD explained that a unanimous Panel vote would be required that a variation was immaterial, otherwise

it is judged to be material and the process would revert to the initial phase of development where the Panel would decide whether to agree consultation, development or Workstream discussion.

5. Any Other Business

None

6. Next Meeting

19 October 2006 following the UNC Committee meeting.

Action Log – UNC Governance Workstream 21 September 2006

| Action Ref | Meeting Date(s) | Minute Ref | Action | Owner* | Status Update |
|-------------------|------------------------|-------------------|---|--------------------------|----------------------|
| GOV 1018 | 17/08/06 | 2. | Provide a scope and status update on a “housekeeping” Proposal for the Modification Rules | Scotia Gas Networks (BG) | Carried Forward |

* key to initials of action owners

BG – Beverley Grubb.