

Governance Workstream Minutes

Thursday 21 June 2007

350 Euston Road, London

Attendees

Tim Davis (Chair)	(TD)	Joint Office of Gas Transporters
Beverley Grubb	(BG)	Scotia Gas Networks
Chris Warner	(CWa)	National Grid UKD
Chris Wright	(CWr)	British Gas Trading
John Bradley	(JB)	Joint Office of Gas Transporters
Jonathan Dixon	(JD)	Ofgem
Julian Majdanski	(JM)	Joint Office of Gas Transporters
Liz Spierling	(LS)	Wales & West Utilities
Ndidi Njoku	(NN)	Ofgem
Phil Broom	(PB)	Gaz de France ESS
Robert Cameron-Higgs	(RCH)	Northern Gas Networks
Richard Fairholme	(RF)	E.ON UK
Ritchard Hewitt	(RH)	National Grid NTS
Richard Street	(RS)	Statoil

1.0 Introduction and Status Review

1.1 Minutes from Previous Workstream

Were accepted without amendment.

1.2 Review of Actions

GOV1025: Consider further comments and if necessary redraft the Urgent Procedures Guidance Note for the June Workstream meeting.

Carried forward; see item 3.1 below

2.0 Modification Proposals

None

3.0 Topics

3.1 011GOV Urgent Proposals

It was agreed that this discussion be deferred.

3.2 012GOV Legal Text Aspects of Current Rules

SGN were still engaged in preparing changes to the Modification Rules and predicted that a Draft Proposal would be presented to the Workstream at its September meeting.

4.0 Any Other Business

The issue of voting of alternates at the Panel was discussed. Where the Panel Member is absent the alternate is unable to appoint a further alternate – even if the circumstances of the absence is beyond the powers of the person concerned. RH believed it important for members and alternates to hear the full debate and therefore the alternative practice of advising votes in advance is unsatisfactory. Other attendees, however believed that, pragmatically, members do advise their alternates on how they should vote.

It was agreed that the reason for not permitting alternates to appoint their own alternates was valid as there is a value in retaining continuity and individual expertise. The meeting therefore agreed that current practice should be retained whereby votes could not be submitted in advance by an absentee and only the Panel Member can appoint an alternate.

5.0 Next Meeting

19 July 2007, following the UNC Committee meeting.

Action Log – UNC Governance Workstream 21 June 2007

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner*	Status Update
GOV 1025	17/05/07	3.1	Consider further comments and if necessary redraft the Urgent Procedures Guidance Note for the June Workstream meeting.	BGT (CWr)	

* key to initials of action owners

CWr – Chris Wright