

Evaluation Quotation Report (EQR)
for
Change Order UPC0003
IAD Transactional Charging

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Document Purpose & Summary

The purposes of this report are...

- To provide a quotation for xoserve to evaluate the business change outlined in the relevant change order, i.e. a quote to provide a Business Evaluation Report (BER).
- To identify the impacted areas that will be analysed during the evaluation.

Evaluation service offered:

Analysis of the change order to produce a Business Evaluation Report that will include estimated costs for delivery of the business change.

During business evaluation xoserve may provide other appropriate deliverables.

Quotation Dependencies

- There are no changes in the scope or complexity of the change between provision of this EQR and delivery of the BER.
- The BER delivery time scale quoted is elapsed time. Actual start date depends upon [a] when the BEO is received and [b] the relative priorities and availability of resource at that time.

Disclaimer

This Evaluation Quotation Report has been prepared pursuant to Schedule 2 of the Framework Contract for the Provision of Non-Code User Pays Services.

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Nothing in this document is intended to have any contractual or legal force.

<p>Change type:</p>	<p>Change Order (User Pays) Non-Code Services</p>
<p>Service Charge Details (describe new requirements and expected beneficiaries):</p>	<p>The IAD service is a fundamental service used by gas shippers to help maintain data quality and assist in the smooth running of gas industry processes. The proposer believes that the current method of charging for this service means shippers are commercially disincentivised from giving access to all staff who may require to use the system.</p> <p>This change proposal is to request that xoserve change the method of charging for the IAD Service from a charge per IAD account to a transactional based charge.</p> <p>The proposer suggests that the new charging mechanism is one that levies a charge per hit on the IAD site. This would ensure those users who are making most use of the site incur a more accurate proportion of the costs.</p> <p>This method of charging was discussed initially before User Pays was introduced but was not progressed at the time as the system did not have the ability to record transactional information. It was again discussed in 2009 when Change Order UPC0001 was raised, but it was deemed not an appropriate time to introduce due to the future plans to replace the existing IAD with a new replacement system.</p> <p>The proposer believes a transactional method of charging would have the following benefits:</p> <ol style="list-style-type: none"> 1. Be a more cost reflective way of charging for the IAD service because it will ensure that those who actually use the service are charged rather than those who merely have an account set up 2. Will result in a more efficient use of the system 3. Remove the perverse incentive on shippers that presently discourages them from providing access to all staff who require it 4. By extending access to more users, shippers will be able to offer improved and more consistent

	<p>service to it's customers</p> <p>5. By improving these arrangements data quality will improve because those people that need access to the system will be given it</p>
<p>xoserve's initial view of if and how Service Change can be reasonably be implemented:</p>	<p>This change proposal is requesting that xoserve change the method of charging for the IAD Service from a charge per IAD account to a transactional based charge.</p> <p>The proposed charging mechanism is one that levies a charge per hit on the IAD service. The proposer believes that this would ensure those organisations who are making most use of the service incur a more accurate proportion of the costs.</p> <p>xoserve believes that the replacement IAD service will provide an output to enable transactional charging based upon usage. Relevant data will be captured and could be collated to meet the requirements of the proposed charging mechanism.</p> <p>Proposed outputs are identified as follows:</p> <ol style="list-style-type: none"> 1. UserID The IAD service login ID who has access to IAD application. 2. User Name The name of the registered IAD service user. 3. Organisation Id The organisation id to which the user accessing IAD belongs. 4. Organisation Name The organisation to which the users organisation is mapped on IAD. 5. Number of hits Any user click on IAD page which results in a request to IAD database is deemed as a hit. 6. Volume of data This is the amount of data in Kilo Bytes which was retrieved by the user from IAD system. The volume of data for a user will be incremented whenever the user makes a new hit on IAD for that session. 7. IAD login time This is the date time stamp when the user first clicks on search button for a given session. 8. IAD role created date The date time stamp when the user is given IAD access i.e. granted IAD role.

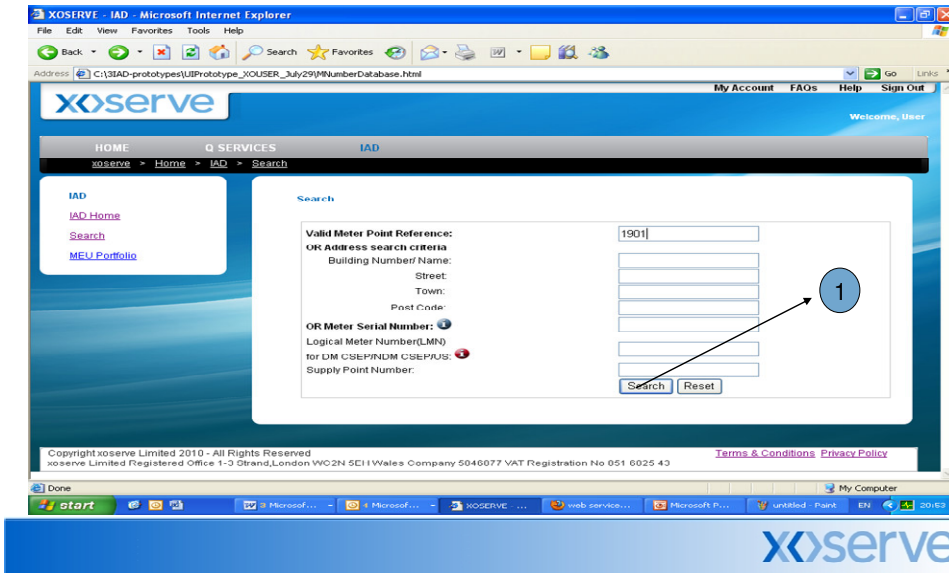
	<p>9. IAD role revoked date The date time stamp when the user access to IAD is revoked.</p> <p>10. IAD account created by The administrator who has granted the IAD role for the given user id.</p> <p>11. IAD Account status</p> <ul style="list-style-type: none"> • The status of the user account. <p>Also, for further information the Appendix at the end of this document gives examples of an IAD hit on the new system.</p> <p>In view of this xoserve believes that this proposed change could reasonably be implemented.</p> <p>In order to facilitate implementation, changes will be required to the operational practices of the service delivery, billing and finance teams. More detailed impact assessment is provided in the section below.</p> <p>xoserve however, believes that it would not be possible to move to such charging basis immediately upon implementation of the replacement IAD system but would recommend that it has at least 6 months historic data on the new system in order to satisfy the requirements of SSC A15, i.e. ensure that as far as reasonably practicable User Pays prices are cost reflective.</p>
<p>xoserve’s impact assessment of what analysis work is required in order to deliver BER:</p>	<p>xoserve’s impact assessment of what analysis work is required in order to deliver BER is outlined below:</p> <ul style="list-style-type: none"> - IAD output requirements to be defined and format agreed to provide to IAD service delivery team - Changes to operational processes in respect of the IAD Service Delivery Team, including update of quality management procedures, invoice production documentation and validation requirements. - Changes to Billing Operational procedures and validation tools, Invoice Production System (to include

	<p>UAT) and Sales Ledger and General Ledger Accounting references.</p>
<p>Estimated BER delivery cost and whether recoverable:</p>	<p>BER Delivery costs are approximately £1,520 and are recoverable via the agreed Change Budget in accordance with the Framework Contract for the Provision of Non-Code User Pays Services</p>
<p>Potential Changes to: The Framework Contract for the Provision of Non-Code User Pays Services/ xoserve Ltd Services Schedule for the Provision of Non-Code User Pays Services/Agency Charging Statement</p>	<p>Services Schedule for Provision of Non Code User Pays Services, change to Part 3 IAD Service, Section 3.</p> <p>ACS Appendix 1 Schedule of User Pays Services and User Pays Service Charges, Service Item 1, Change to Charging Basis, and Charge Service</p> <p>Note any changes to charges should be compliant with The Framework Contract For the Provision of Non-Code User Pays Services, Part B Annex 2, Conditions, 5. Charges and Other Sums Due and Payment 5.2 (xoserve to publish any changes to charges not less than 35 days prior to their anticipated date of implementation via website).</p> <p>Note any changes to the Agency Charging Statement should be compliant with The Framework Contract For the Provision of Non-Code User Pays Services, Schedule 2, 5.1.8 (subject to submission to Ofgem).</p>
<p>Period for which EQR is valid:</p>	<p>3 months</p>
<p>Lead xoserve operational manager name & contact details:</p>	<p>Mark Cockayne Mark.Cockayne@xoserve.com</p>

Appendix 1

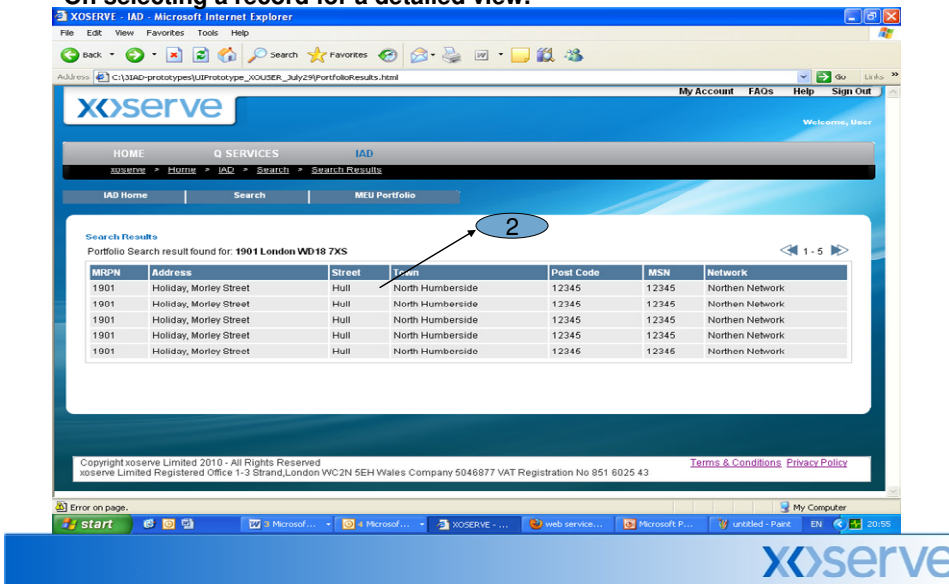
Hit # 1

After successful screen validation, on click of Search button.



Hit # 2

On selecting a record for a detailed view.



Hit # 3 & 4

On clicking History tabs.

The screenshot shows the 'Meter Point Details' tab with the following data:

MSN:	123567	Meter Type:	Rotary	Meter Mechanism:	
Model:	02 Feb 2010	Impairal Indicator:		Units:	10
Fitted Date:	20-June-2008	Correction Factor:		Meter Asset Manager:	
Year of Manufacture:	20-June-2008	Gas Act Overlay:	M	Meter Status:	Live
Number of dials:	6	Meter Capacity:		Manufacturer:	

The 'Meter Read History' table below shows:

MSN	Meter read	Meter read type	Meter read date	Opening Read	Opening Read uncorrected	Opening read corrected	Opening read date	Closing read	Cl
12312	20-June-2007	O	342	12312	4578	O	342	12312	45
12312	24-June-2007	H	456	45678	4568	O	342	12312	45
12312	20-June-2008	M	442	45678	2563	O	342	12312	45
12312	20-June-2009	L	758	45689	5896	O	342	12312	45

Hit # 5

On clicking Supply Point History tab.

The screenshot shows the 'Supply Point History' tab with the following data:

Supply Point Number :	56894	Annual Quantity DM:	34,344 kwh	Exit Zone:	NE2
Confirmation Effective Date:	02 Feb 2010	Standard Offtake Quantity DM:	34,456 kwh	LDZ Identifier:	NE
Confirmation Reference Number:	1121654987	Standard Hourly Quantity:	1,234 kwh	Bottom Stop 3000:	16,456 kwh
Confirmation End Date:	05 Feb 2012	Supplier:	Total Gas & Power Ltd	Shipper:	Total Gas&Power Ltd

The 'Interruption Details' table below shows:

NDM AO	NDM AO Effective Date	DM AO	DM AO Effective Date	SHO	SHO Effective Date	SOO	SOO Effective Date	NDM EUC	EUC Effective Date
07000461	METSCAN	10	05	Apr 1999	08 Mar 1997	UASK	Apr 1999	Apr 1999	08 Mar 1997
07345468	HGR	12	02	Jun 1999	08 Jan 1997	SZHo	Apr 1999	Apr 1999	08 Mar 1997
07000461	METSCAN	09	01	May 1999	13 Mar 1997	UKSV	Apr 1999	Apr 1999	08 Mar 1997
07000461	METSCAN	06	08	Aug 1999	11 May 1997	MUPV	Apr 1999	Apr 1999	08 Mar 1997

Hit # 6

On clicking Submit button for portfolio update.

