

Business Evaluation Report (BER)

For

Provision of Non-Code User Pays Service

Change Order UPCO002

'IAD Last Accessed Report'

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<p>Details of Service Change</p>	<p>The purpose of this Change is to introduce the IAD Last Access Report into Part 5 of the Non-Code User Pays Contract Schedules.</p> <p>The IAD Last Access Report has been developed to view the status of each IAD account (whether live or locked etc) together with a date of when the account was last accessed.</p> <p>The UPUC have approved the EQR and submitted a BEO to xoserve requesting a BER.</p> <p>xoserve will also provide a timeline for this change.</p>				
<p>Does xoserve consider Service Change can reasonably be implemented?</p>	<p>Yes, report already developed.</p> <p>Changes required are:- Changes to operational processes in respect of the IAD Service Delivery Team, including update of quality management procedures, Invoice production documentation and validation requirements.</p> <p>- Changes to Billing Operational procedures and validation tools, Invoice Production System (to include UAT) incorporating Sales Ledger and General Ledger Accounting references.</p>				
<p>Design Options (including timescales)</p>	<p>Not applicable, report already developed.</p> <p>Timeline for process and subsequent implementation will be provided with this document</p>				
<p>Estimated development and implementation costs of each Design Option</p>	<p>£1,936.00</p>				
<p>Estimated ongoing service costs/price (and cost recovery mechanisms) of</p>	<table border="0"> <tr> <td>Adhoc</td> <td>£50</td> </tr> <tr> <td>6 Monthly</td> <td>£75 (Annually)</td> </tr> </table>	Adhoc	£50	6 Monthly	£75 (Annually)
Adhoc	£50				
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each Design Option	<p>Quarterly £125 (Annually)</p> <p>Monthly £325 (Annually)</p>
Any system constraints	None identified
Any amendments which will be required to the wording of the Services Schedule	<p>Yes – insert this report into Part 5, Table 1 and Table 2</p> <p><u>Table 1 Details</u></p> <p>Registered User Portfolio Report Service: IAD Last Accessed Report</p> <p>Description: To provide a list of all IAD accounts, with their current status and last accessed date.</p> <p>Frequency: Annual (six monthly, quarterly, monthly) or on an Adhoc basis.</p> <p><u>Table 2 Report Data Items:</u></p> <p>IAD Last Accessed Report (Data Source: IAD System)</p> <p>IAD User ID</p> <p>Account Created Date</p> <p>Organisation (Customer)</p> <p>Account Status (ie Open/Locked)</p> <p>Locked Date (If applicable)</p> <p>Last Accessed Date</p>
Any required Contract Changes, which would need to be agreed pursuant to clause 3.1 of the Conditions	None required
Any necessary changes to the Agency Charging Statement which would need to be submitted to Ofgem pursuant to the provisions of Standard Special Condition	<p>Appendix 1 Schedule of User Pays Services and User Pays Service Charges, Service Item 2. Registered User Portfolio Reports add under the following Headings:</p> <p>Service Detail: IAD Last Accessed Report</p> <p>Charging Basis:</p> <p>Adhoc £50</p> <p>6 Monthly £75 (Annually)</p> <p>Quarterly £125 (Annually)</p> <p>Monthly £325 (Annually)</p>

