

RbD Audit Sub Committee Minutes

Thursday 28 January 2010

31 Homer Road, Solihull

Attendees

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (secretary)	HC	Joint Office of Gas Transporters
Adam Frak	AF	SSE
Brian Durber	BD	E.ON UK (Member)
Chris Hill	CH	RWE Npower (Member)
Dave Watson	DW	British Gas/Centrica (Member)
Linda Whitcroft	LW	xoserve
Mandip Grewal	MG	Northern Gas Networks
Mark Jones (teleconference)	MJ	Scottish and Southern Energy (Member)
Richard Jones	RJ	xoserve
Simon Trivella	ST	Wales & West Utilities
Sue Davies	SD	Wales & West Utilities
Tricia Moody	TM	xoserve

1. Status Review

BF welcomed all the members to the meeting, which was quorate.

1.1. Minutes from April 2009 RbD Audit Sub Committee

The Minutes of the previous meeting were approved.

1.2. Review of Actions from the April 2009 RbD Audit Sub Committee

Action RbD 0401: All members who did not attend or did not confirm their alternate to email the Joint Office whether to approve the final Audit Report for period ended 31 December 2008 for publication.

Action Update: BF confirmed that this action was completed on the 23 April 2009.
Complete

2. RbD Audit Arrangements 2011

All committee members present agreed not to conduct an RbD Audit for 2011.

Action RbD 0101: Joint Office to report to the UNC Committee the recommendation of the RbD Audit Sub Committee not to conduct an audit for 2011.

It was agreed that the committee would meet again in January 2011 to consider the 2012 audit.

3. Diary Planning for Sub Committee

10:00, Thursday 27 January 2011, Solihull venue to be confirmed.

Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RbD0401	23.04.09	2.0	All members who did not attend or did not confirm their alternate to email the Joint Office whether to approve the final Audit Report for period ended 31 December 2008 for publication	All Members	Action completed on 24.04.09
RbD0101	28.01.10	2.0	Joint Office to report to the UNC Committee the recommendation of the RbD Audit Sub Committee not to conduct an audit for 2011.	Joint Office	Pending